

# INFORMATION PACKET

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Friday, April 12, 2019



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

## The Grid

A working draft of Council Meeting Agendas

**April 16, 2019**

**Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
<b>C = Item is on Consent</b>	<b>N = Item is not on Consent</b>				
Pre-Meeting: Distribution of April 2 Executive Session Minutes					
Pre-Meeting: Cell Phone Discussion					
Pre-Meeting: Bid Opening - Multiple City Properties					
Pre-Meeting: Change Order - Baler Building/MRF Expansion Project - Caspar Building Systems, Inc.					
Pre-Meeting: 2019 WAM Resolutions					
Establish May 7, 2019 as the Public Hearing Date for the Mobile Vendor Parking Ordinance.	C				
Establish May 7, 2019 as the Public Hearing Date for the Amendment to the International Fire Code Regarding Mobile Food Preparation Vehicles.	C				
Establish May 7, 2019 as the Public Hearing Date for a New Resort Liquor License No. 7 Highend Hotel Group of America, LLC d/b/a Ramada Plaza Riverside Hotel & Convention Center Casper, Located at 300 West F Street.	C				
Approving the Vacation of a Portion of South Elm Street, Between West Collins and West 8 <sup>th</sup> Street.		N			
Annexation and Plat a portion of a previously abandoned WYDOT right-of-way located, and in the SE1/4SW1/4 of Section 18, Township 33 North, Range 79 West, 6th P.M., Natrona County Wyoming a vacation and replat of Lot 1, McNamara Heights Addition, to create the West Casper Commerce Center Addition, comprising 1.68 acres, more or less, generally located at the north east corner of CY Avenue and South West Wyoming Boulevard; and consideration of a request to establish the zoning as C-2 (General Business). Public Hearing/1st Reading		N			
New Distillery Satellite Liquor License No. 1 for Backwards Distilling Company, LLC, d/b/a Backwards Distilling Company Satellite, Located at 214 South Wolcott.		N			
Authorizing One-Year Contracts with AAA Landscaping for Clean-up of Weeds and Trash Covered Properties for Code Enforcement.				C	
Authorizing One-Year Contracts with B & B Sales and Services for Clean-up of Weeds and Trash Covered Properties for Code Enforcement.				C	
Authorizing a Lease Agreement with Boomtown Motocross, for Operation of the Prickly Pear Motocross Facility.				C	
Authorizing a Lease Agreement with the Casper Shooters' Club for Operation of the Stuckenhoff Sports Shooters' Complex.				C	

**The Grid**  
A working draft of Council Meeting Agendas

Authorizing a Lease Agreement with Mike Sedar BMX Parents' Association for the Operation of Mike Sedar BMX Facility.				C	
Authorizing a Professional Services Agreement with Monson Janitorial Services, Inc., for the Provision of Custodial Maintenance Services for City Facilities.				C	
Authorizing an Agreement with Installation and Service Company, Inc., in the Amount of \$110,620.20, for the George Tani Parking Drainage Repair Project.				C	
Authorizing Change Order No. 5 to the Agreement with Caspar Building Systems, Inc., for the Baler Building/MRF Expansion Project.				C	
Approving a Contract for Professional Services with the Casper Area Economic Development Alliance, Inc. for Assistance with Grant Funding.				C	
Authorizing the Purchase of Forensic Imaging Equipment and Software from Secure Digital Forensic Imaging for use by the Police Department and Wyoming Medical Center in the Total Amount of \$38,625.					C

April 23, 2019

Councilmembers Absent: Lutz

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		5 min	4:30
Bid Openings	Direction Requested	20 min	4:35
Satellite Distillery License	Direction Requested	20 min	4:55
Historic Preservation & Building Codes	Direction Requested	40 min	5:15
Annexation Recommendation	Move Forward for Approval	30 min	5:55
Park Fees Resolution	Move Forward for Approval	20 min	6:25
Dog Parks	Direction Requested	20 min	6:45
Casper Events Center Lighting	Direction Requested	10 min	7:05
Platte River Trails Trust 1%#15 Request	Direction Requested	15 min	7:15
Agenda Setting		20 min	7:30
Legislative Review		10 min	7:50
Council Around the Table		10 min	8:00
Approximate Ending Time:			8:10

## The Grid

A working draft of Council Meeting Agendas

**May 7, 2019**

**Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
<b>C = Item is on Consent                      N = Item is not on Consent</b>					
Mobile Vendor Parking Ordinance. Public Hearing/1st Reading		N			
International Fire Code Ordinance. Public Hearing/1st Reading		N			
New Resort Liquor License No. 7 Highend Hotel Group of America, LLC d/b/a Ramada Plaza Riverside Hotel & Convention Center Casper, Located at 300 West F Street.		N			
Annexation and Plat a portion of a previously abandoned WYDOT right-of-way located, and in the SE1/4SW1/4 of Section 18, Township 33 North, Range 79 West, 6th P.M., Natrona County Wyoming a vacation and replat of Lot 1, McNamara Heights Addition, to create the West Casper Commerce Center Addition, comprising 1.68 acres, more or less, generally located at the north east corner of CY Avenue and South West Wyoming Boulevard; and consideration of a request to establish the zoning as C-2 (General Business). 2nd Reading			N		
Authorizing a Professional Services Agreement with Dynamic Controls Inc., in an Amount not to Exceed \$158,313.00 for the Procurement and Installation of a Replacement Rooftop Heating and Cooling Unit at 135 South Ash Street.				C	

**May 14, 2019**

**Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted Time</b>	<b>Begin Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		5 min	4:30
Municipal Court Update (Judge Lund)	Information Only	20 min	4:35
Wage and Compensation Discussion	Direction Requested	60 min	4:55
CATC	Direction Requested	20 min	5:55
Council Resolution Regarding Tow Fees	Direction Requested	15 min	6:15
Agenda Setting		20 min	6:30
Legislative Review		10 min	6:50
Council Around the Table		10 min	7:00
Approximate Ending Time:			7:10

## The Grid

A working draft of Council Meeting Agendas

**May 20, 2019**                      **Councilmembers Absent:**

<b>Special Work Session</b>	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Budget Review			
			Approximate Ending Time:

**May 21, 2019**                      **Councilmembers Absent:**

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
<b>C = Item is on Consent                      N = Item is not on Consent</b>					
Annexation and Plat a portion of a previously abandoned WYDOT right-of-way located, and in the SE1/4SW1/4 of Section 18, Township 33 North, Range 79 West, 6th P.M., Natrona County Wyoming a vacation and replat of Lot 1, McNamara Heights Addition, to create the West Casper Commerce Center Addition, comprising 1.68 acres, more or less, generally located at the north east corner of CY Avenue and South West Wyoming Boulevard; and consideration of a request to establish the zoning as C-2 (General Business). 3rd Reading & annexation compliance		N			
Mobile Vendor Parking Ordinance. 2nd Reading		N			
International Fire Code Ordinance. 2nd Reading		N			
Executive Session - Personnel					

**May 22, 2019**                      **Councilmembers Absent:**

<b>Special Work Session</b>	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Budget Review			
			Approximate Ending Time:

**The Grid**  
A working draft of Council Meeting Agendas

**May 28, 2019**      **Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted Time</b>	<b>Begin Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up			4:30
Agenda Setting		20 min	
Legislative Review		10 min	
Council Around the Table		10 min	
			Approximate Ending Time:

**June 4, 2019**      **Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
<b>C = Item is on Consent</b> <b>N = Item is not on Consent</b>					
Mobile Vendor Parking Ordinance. 3rd Reading		N			
International Fire Code Ordinance. 3rd Reading		N			

## Proposed Work Session Agenda Items

Item	Proposed Date	Estimated Time	Notes
Downtown Parking Study Implementation		45 min	
Goodstein Lot Lease (Long Term Plan)			
Property Code Revisions		40 min	Anytime after March 2019
Parking on the Parkways		30 min	Anytime after January 2019
David Street Station 501(c)(3)		30 min	Anytime after January 2019
Code of Ethics		40 min	
Downtown Flags			

## Staff Suggested Items:

Item	Proposed Date	Estimated Time	Notes
Sign Code Revisions		60 min	Anytime after April 2019
Limo Amendment?			
Trail Project Options 1%#16			
Small Trailer Parking		10 min	
Camping Ordinance		20 min	
Interactive Long Range Transportation Plan Update	June 25 @ 4:30 pm		
Annual Audit			After April 17, 2019
Plains RFP (Part Two)			After May 3, 2019
Firehouse & Beverly Street RFP			After April 12, 2019
Context Sensitive Agreements with WYDOT on Poplar St Bridge			
Finance Policies Resolution			Anytime after Council Finance Committee Meeting
Casper Events Center Walkthrough		2.5 hours	Anytime after Budget Meetings

### Future Budget Items

June 4 <sup>th</sup> – Set Public Hearing date of June 18 <sup>th</sup> for adoption of FY '20 budget
June 18 <sup>th</sup> – Public Hearing on FY '20 proposed budget
June 18 <sup>th</sup> - Consideration/Adoption of FY '20 Budget

### Future Council Meeting Item

February 18, 2020 Mr. Robert Hildebrand - 100 year celebration (Mayor of Casper in 1967)
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## AMOCO REUSE AGREEMENT JOINT POWERS BOARD

### MEETING MINUTES

6:00 p.m. Wednesday, March 20, 2019

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

Present: Reed Merschat, Bob Chynoweth, Terry Lane, Jerad Stack, Forrest Chadwick, Bob Hopkins, and Jim Belcher

Absences: Ben Schrader and Doug Follick

Others Present: Tom Morton (K2 Radio) and Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman Merschat. All attendees were asked to participate in the Pledge of Allegiance to the Flag. Mr. Merschat informed the attendees that the meeting was originally scheduled for March 13<sup>th</sup> but due to the weather, it had been cancelled and rescheduled today March 20, 2019 and thanked everyone for rearranging their schedules.

#### **1. Minutes from February 13, 2019 Regular Meeting**

A motion was made by Mr. Chadwick and seconded by Mr. Stack to approve the Minutes of the February 13, 2019 meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

#### **2. Approval of March 20, 2019 Treasurer's Report**

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of February 13, 2019 were presented by Mr. Chynoweth.

A motion was made by Mr. Stack and seconded by Mr. Chadwick to approve the Treasurer's Report of March 20, 2019, containing the financial report of the investment funds, checking account and interest accrued and the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report.

The February 2019 monthly financial statement draft by Lenhart Mason was presented by Mr. Chynoweth. He inquired if any of the Board had additional questions. No questions were asked.

#### **Investment/Financial Committee**

No Report.



### **3. Committee Reports**

- **Three Crowns**

Mr. Chynoweth informed the Board that Three Crowns may have a shortfall in cash prior to their year-end on March 31, 2019. The budget had predicted a loss of (\$323,000) but currently the loss is (\$374,000). He is forecasting that a cash infusion will be needed to assist Three Crowns prior to March 31, 2019. A motion was made by Mr. Belcher and seconded by Mr. Chadwick to approve a cash advancement to Three Crowns of an amount up to \$100,000 when requested by Landscapes Unlimited (LU). There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting aye.

Mr. Stack commented he really liked the Trending Summary Report shared with the Board from LU. Mr. Chynoweth informed the Board there will be a preliminary meeting setup next week with LU to review February's Financials.

Mr. Chynoweth shared two Letters of Intent received from Mr. Ray Bader and Mr. Ryan Altenburg to serve their second three-year term on the Three Crowns Committee. A motion was made by Mr. Chadwick and seconded by Mr. Stack to approve both individuals second three-year term. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Letters of Interest.

Mr. Chynoweth discussed LU's budget for next year. Mr. Stack asked if it would be brought forward to ARAJPB to vote on at their April Meeting. Ms. Hahn stated "Yes, that's the plan." Mr. Chynoweth explained the budget will be shared with the new General Manger, Matt Reams and the new Superintendent for review. Mr. Stack shared his thoughts on LU and felt they have proven themselves to date and felt "They had knocked it out of the park."

- **PRC**

Mr. Hopkins had nothing to report.

- **Refined Properties**

Mr. Stack begin his presentation with good news "A lot has been sold by Corner Stone Reality in Salt Creek Heights (SCH)." He shared it was a current business located in the SCH who is expanding.

Mr. Stack asked Ms. Hahn to update the Board on the dirt pile in the Western Opportunity Area (WOA). "The testing has been completed and the report shows there is ACM (asbestos) in the debris and soil. The City of Casper has estimated costs at \$300,000 to accept this contamination at their landfill. Currently we are waiting for BP to follow-up on the ACM.

Mr. Stack shared his experience in Jackson with potential investors interested in participating in Opportunity Zones. He explained it would have been extremely helpful to disburse brochures with a simplified Platte River Commons (PRC) Master Plan which Mr. Daigle will be producing as well as an updated logo for the PRC. Ms. Hahn will ask the Bark Firm to supply her with an estimate to revive/update the logo. Mr. Lane agrees that these brochures would help professionalize the campaign.

Mr. Stack explained that there are still two projects moving forward and being researched. One being the possible Sports Complex in the WOA and the other being the Conference Center.

Mr. Stack stated "Since the closure of the Parkway Plaza new interest in the conference center has developed."

- **Architectural Review**

- There was no report.

- **Executive Committee**

Mr. Merschat discussed future meetings dates and times.

**4. Interaction with City and County Representatives – Specific Issues and Concerns**

Mr. Chadwick discussed current impending projects with the County. Ms. Hahn inquired if she should be sending meeting materials to County Commissioner, Brook Kaufman as well. Mr. Chadwick stated “That would be a good idea.” City Representative Hopkins shared the City’s future plan to vote on the Opportunity Zone funding.

**5. Other**

Mr. Belcher requested when next year’s budget for ARAJPB is disbursed that three prior budget years are also shared at the same time. Ms. Hahn informed him that would not be a problem.

**6. Future Meetings/Agenda**

- Regular Board meeting - April 10<sup>th</sup>, 6:00 pm at 2435 King Blvd., Big Horn Conference Room
- Three Crowns Management Committee – April 18<sup>th</sup>, 7:00 am, 2435 King Blvd., Big Horn Conference Room

**7. Public Comment**

There was no public comment.

**8. Good of the Order**

None.

**9. Adjournment**

There being no further action by the Board, a motion was made by Mr. Hopkins and seconded by Mr. Chadwick to adjourn the meeting at 6:58 p.m. The motion carried with all members in attendance voting aye.

4/10/19  
Date

4/10/19  
Date

Forest Chadwick  
Board Officer

[Signature]  
Presiding Officer





# ART 321 News

## APRIL 2019 NEWSLETTER

### From Susie Grant ART 321 Director

It's seems each day that passes things get a little busier. I believe ART 321 is on the map as *the* place to recharge, enjoy artwork or do a little shopping for a one-of-a-kind gift for that special someone. We have noticed a significant uptick in new memberships in the first few months of 2019. These are all wonderful things happening here at the guild. With more interest in artists showing their artwork means for bigger shows. With bigger exhibits, this obviously means more artwork that needs to be stored. We have limited space to safely store artwork until we can hang it securely on the walls for the month. There is always a lot of shuffling that takes place, and this is made even more difficult if ART 321 is storing artwork that hasn't been picked up from previous months. It is important that artists pickup their artwork the week the show comes down. Our gallery manager or front desk volunteers are great about calling and reminding artists in advance of when the shows come down and when it's good to pick up art. With that said, I would like to remind artists that if your artwork is not picked up within 30 days of a show ending, it will become the property of ART 321 at which time it will be sold.

Ok, enough lecturing out of me! We can't thank the artists enough for wowing us and the patrons each month with your spectacular talents! We couldn't be the success we are without you!

*Creativity takes courage. Henri Matisse*



### From Board President Carol Chapman

After Google told me the mileage from Casper, WY to Portland, OR, it said, "Some ask how far is Casper from Wyoming."

It made me think. Lots of people don't know where ART 321 is or what we do, so how can we put ART 321 on the "map".

One way would be to have a float in the July Fair & Rodeo parade. If you would like to help with this fun project either in design or assembly, call ART 321 at 265-2655 to get on the list or for details.

~ JOIN US FOR ~  
**OLD HOLLYWOOD AT NIGHT**  
 ART 321  
 CASPER ARTIST GUILD  
 SATURDAY • APRIL 27, 2019  
 6 PM TO 9 PM • 321 W MIDWEST AVE.  
 \$45 PER TICKET • \$80 PER COUPLE  
 - Cocktail Attire Suggested -

LIVE AUCTION  
 (trip to Hollywood)

RAFFLE ITEMS  
 (valued over \$100 each)

Live music by: Culmination  
 food & cash bar provided by:  
 Poplar Wine & Spirits

for ticket info call 307-265-2655  
 or stop by ART 321 321 W. Midwest Ave.



We're gearing up for spring and summer here at ART 321!!!



Gay Milne  
"Aspens in Fall"

Now accepting submissions for the 2019 Keep Casper Beautiful Traffic Box public art call. Deadline for submissions will be Friday, April 26th.

## Calendar of Events

<b>Groups:</b>		
<b>Tuesday</b>	<b>10:00am - 12:00pm</b>	<b>Ceramics</b>
<b>3rd Tuesdays</b>	<b>12:00pm</b>	<b>Colored Pencil Society</b>
<b>Wednesday</b>	<b>10:00am - 1:00pm</b>	<b>Portrait Painting</b>
<b>Wednesday</b>	<b>10:00am-12:00pm</b>	<b>Weaving Group</b>
<b>Thursday</b>	<b>10:00am - 1:00pm</b>	<b>Pastel Painting Group</b>
<b>Third Thursday</b>	<b>1:00pm-3:00pm</b>	<b>Fiber Group</b>
<b>Friday</b>	<b>10:00am - 1:00pm</b>	<b>Eclectic Group</b>
<b>Saturday</b>	<b>10:00am - 12:00pm</b>	<b>Watercolor Class</b>
<b>Saturday</b>	<b>1:00PM-4:00pm</b>	<b>Oil &amp; Acrylic Group</b>

**Shows:** **APR: All Things Fashion: Open Call**  
**Legacy Members Show (10+ years) New Members (3 years or less)**

**MAY: Wyoming Watercolor Show**

**Showers...Flowers...Spring! Open Call**

**Scotch & Watercolor Society Show**

**DUE DATE FOR MAY SHOWS APRIL 25TH 4PM**

**Events:** **April 27th: Old Hollywood Nights Gala**

**Workshops:** **Sat. April 20;** Polymer Clay Fairy Gardens -9am-4pm

**Wednesdays May 1, 8 & 15;** Ukelele 2.0– Intermediate Class with Pat Patton 5pm-6:30pm

**Fri. & Sat. May 10 & 11;** Beginning/Intermediate Watercolor 9am-4pm

**Sat. & Sun. May 18<sup>th</sup>-19<sup>th</sup>;** Beginning/Intermediate Graphite Drawing 10 am-4 pm

## UPCOMING WORKSHOPS



**Polymer Clay Fairy Garden** April 20th from 9AM-4PM. **Summer Ross** will teach you how to sculpt a fairy house and mushroom to add to your garden. \$45 for members and \$55 for nonmembers. All the supplies will be provided.

**Beginning to Intermediate Watercolor** – Fri. & Sat. May 10 & 11; 9-4 We are referring to this exceptional workshop as The Chuck & Dave Show! Even if **Chuck Smith & Dave Sneesby** were not highly accomplished watercolor artists, this class would be worth taking for the entertainment value alone.



Participants will be guided in doing some quick value studies and small paintings before completing a painting from a photo that will be provided. Friendly, constructive critiques will also be woven into the sessions so students are invited to bring in some previous work. The cost for the 2-day session is \$125 for members/\$150 for nonmembers and a short supply list is available.



### ART 321 Board Members:

- Carol Chapman** – President
- Ken Carpenter** – Vice President
- Ellen Schreiner** – Secretary
- Pat Fannesbeck** – Treasurer
- Carolyn Rodgers** – Newsletters
- Vicki Primrose** – Advertising & PR, Events
- Debbie Jenkins** – Gift Shop
- Jenna VonHofe** – Shows & Exhibits
- Dave Sneesby** – Facilities



**ATTENTION!! DATE CHANGE!!!** ART 321 is excited to offer Ukulele 2.0! This class will be held Wednesdays May 1st, 8th & 15th from 5-6:30 p.m. By popular demand **Pat Patton** has agreed to offer a more advanced class for students who own their own ukuleles, already know some of the basics of playing and are keen to take on more difficult music. The cost is a great deal at only \$75.

ART 321 offers Beginning to Intermediate Graphite/Pencil Drawing workshop May 18<sup>th</sup>-19<sup>th</sup> from 10 a.m.-4 p.m. Instructor **Rozmaring Czaban** will teach you to draw what you see, as well as design and composition principles. Rozmaring will also cover shading techniques to achieve style and texture. Call ART 321 at 307-265-2655 to sign up today or stop by Tuesday through Friday 10 a.m.-4 p.m. The cost is only \$95 for members and \$115 for nonmembers.



**GIFT SHOP CHANGEOVER** May 16th, 17th, and 18th! Don't forget to pick up your art and bring in new inventory!



**It's Mannequin Madness!**  
 Vote for your favorite this month  
 and see the winner revealed at  
 our gala on the 27th!



Above: Joyce Maken - "Just a Paper Crow"  
 Upper Left: Kim Breed - "Waiting for the Words that Never Come" (detail)  
 Lower Left: Ranae Mason - "Home at Last"



Jaque Kissack  
 "Bighorn Mountains"

Patty Bills  
 "Northern Lights Grizzly Teton"



**Thanks to Carol Chapman** for donating to have this newsletter printed in color. If you would be willing to sponsor the color printing next month, please contact Susie. **This provides a great way to spotlight members' artwork and promote ART 321 activities!**

Thank you, Barry Sanderson, Ranae Mason, Nancy Stichert, John Dilgarde, Diane Sanderson, Matt Grant and Chuck Smith for helping with the April installation!

Thanks also to Jude Booth, Ann Hall, Bec Fleming, Ranae Mason, Lori Wormus, Jaque Kissack, Jennifer Morss, Melanie Myron, and Diane Sanderson for helping in the gallery in March!



Rachel Savage—  
“Bespoke Shoes”

ART 321 and the Wyoming Watercolor Society (WyWS) will hold The Range of Vision water media show during the month of May. This experimental water media show is open to all artist 18 years of age and older who are members of WyWS or ART 321. The show will not be juried but artists are asked not to submit more than 3 paintings for the exhibit.

### 3 Easy Ways to Help ART 321

**1. Donate your art supplies you no longer want to our June Yart Sale.**

**2. Use Smile for all of your Amazon orders.**  
<https://smile.amazon.com/ch/83-0241107>

Log into this site if you don't already have a Smile account.

**3. Volunteer for the front desk, a committee, or a special project.**

**Contact Us:** 321 W. Midwest  
Casper, Wyoming  
82601

**Phone:** (307) 265-2655

**Hours:** Tue through Sat 10 am to 4 pm Free Admission

**Website:** art321.org

**E-mail Addresses:**

susie@art321.org

info@art321.org

jo@art321.org

cathy@art321.org

contest@art321.org

**ART 321, Casper Artists' Guild, Inc.,**

**MISSION STATEMENT: ART 321**

The Casper Artists' Guild nurtures & educates visual artists while making the arts welcoming & approachable to all.

Edited for Art 321

by Jo LaPerriere



Casper, Wy. 82601

321 W. Midwest

Art 321

# Wyoming Secretary of State

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**Edward A. Buchanan**  
Secretary of State



**Karen L. Wheeler**  
Deputy Secretary of State

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April 10, 2019

The Honorable Charlie Powell  
City of Casper  
200 North David Street  
Casper, WY 82601

Dear Mayor Powell:

On behalf of the State of Wyoming's Sixty-Fifth Legislature – 2019 General Session, I am proud to transmit to you a copy of original House Joint Resolution 10, House Enrolled Joint Resolution 3, to designate cities and communities in the state of Wyoming as Medal of Honor cities or communities to honor the Medal of Honor recipients connected with the cities or communities.

A copy of the original House Joint Resolution is attached and has also been sent to the other appropriate individuals identified in the Resolution for receipt of the same.

Respectfully yours,

A handwritten signature in blue ink that reads "Edward A. Buchanan".

Edward A. Buchanan  
Wyoming Secretary of State

EAB/cv

Attachment



ORIGINAL HOUSE  
JOINT RESOLUTION. HJ0010

ENGROSSED

ENROLLED JOINT RESOLUTION NO. 3, HOUSE OF  
REPRESENTATIVES

SIXTY-FIFTH LEGISLATURE OF THE STATE OF WYOMING  
2019 GENERAL SESSION

A JOINT RESOLUTION to designate cities and communities in the state of Wyoming as Medal of Honor cities or communities to honor the Medal of Honor recipients connected with the cities or communities.

WHEREAS, the Medal of Honor is our nation's highest award for valor presented to veterans of the Armed Forces of the United States for acting with conspicuous gallantry and intrepidity above and beyond the call of duty at the risk of one's life during combat with an enemy of the United States; and

WHEREAS, the Medal of Honor medal is widely respected by the military and public alike; and

WHEREAS, Wyoming has been home to seventeen (17) Medal of Honor recipients from the United States Army, United States Navy and United States Marine Corps who served in five (5) wars, from the Civil War to the Vietnam War, over a period of one hundred seven (107) years; and

WHEREAS, seventeen (17) recipients who earned Medals of Honor, were born in, or laid to rest in six (6) cities and three (3) unincorporated areas in the state of Wyoming; and

WHEREAS, Wyoming's Medal of Honor recipients are not presently honored by Medal of Honor markers in their cities or other communities with which they were associated; and

WHEREAS, "Medal of Honor City or Community" markers in public places across Wyoming will preserve the legacy of service and sacrifices of Wyoming's recipients; and

WHEREAS, Wyoming deeply appreciates the service and sacrifice of its Medal of Honor recipients and the positive roles they



ORIGINAL HOUSE  
JOINT RESOLUTION. HJ0010

ENGROSSED

ENROLLED JOINT RESOLUTION NO. 3, HOUSE OF  
REPRESENTATIVES

SIXTY-FIFTH LEGISLATURE OF THE STATE OF WYOMING  
2019 GENERAL SESSION

have played in their communities for more than one hundred  
(100) years.

*NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE  
LEGISLATURE OF THE STATE OF WYOMING:*

**Section 1.** The Wyoming legislature hereby designates Casper, Greybull, Cheyenne, Laramie, Powder River, Rock Springs and three (3) unincorporated areas, Platte River, Elkhorn Creek and Bluff Station as "Medal of Honor" cities and communities and encourages the creation of Medal of Honor markers in public places in the designated cities and communities.



ORIGINAL HOUSE  
JOINT RESOLUTION. HJ0010

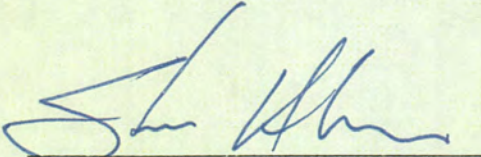
ENGROSSED

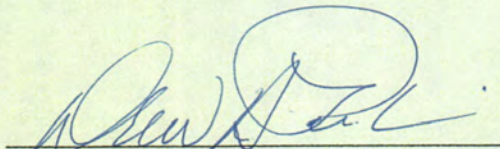
ENROLLED JOINT RESOLUTION NO. 3, HOUSE OF  
REPRESENTATIVES

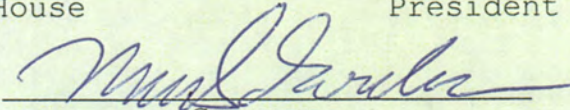
SIXTY-FIFTH LEGISLATURE OF THE STATE OF WYOMING  
2019 GENERAL SESSION

**Section 2.** That the Secretary of State of Wyoming transmit copies of this resolution to the governing body of each Medal of Honor city or community, the Governor of the State of Wyoming, the Wyoming Veteran's Commission, the Wyoming Association of Municipalities, the Wyoming County Commissioners Association and state organizations of the American Legion and Veterans of Foreign Wars.

(END)

  
\_\_\_\_\_  
Speaker of the House

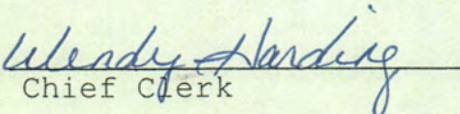
  
\_\_\_\_\_  
President of the Senate

  
\_\_\_\_\_  
Governor

TIME APPROVED: 11:04 mt

DATE APPROVED: 28 Feb 2019

I hereby certify that this act originated in the House.

  
\_\_\_\_\_  
Chief Clerk





**Central Wyoming Regional Water System  
Joint Powers Board**

1500 SW Wyoming Boulevard  
Casper, Wyoming 82604  
(307) 265-6063 • Fax (307) 265-6058

**Board Members:**

H. H. King, Jr.,  
Chairman

Larry Keffer,  
Vice-Chairman

Ken Waters,  
Secretary

Paul Bertoglio,  
Treasurer

Steve Freel

Mike Huber

Charlie Powell

Chris Walsh

**REGULAR JOINT POWERS BOARD MEETING AGENDA**

**Tuesday April 16, 2019 11:30 a.m.**

**Regional Water Treatment Plant  
Joint Powers Board Conference Room  
1500 SW Wyoming Boulevard**

1. Announcements
2. Approve Minutes – March 19, 2019 \*
3. Approve Vouchers – April 2019 \*
4. Approve Financial Report – March 2019 \*
5. Operations Update
6. Public Comment
7. Old Business
  - a) Other
8. New Business
  - a) Consider Agreement with the City of Casper for the 2019 Roof Replacement Project in the amount of \$64,296.67 \*
  - b) Consider Agreement with Hydro Inc. for Refurbishing Caisson No. 3 Pump in the amount of \$27,771 \*
  - c) Consider 2019 Choice Gas Selection \*
  - d) Discuss FY2020 Preliminary Budget \*
    - i) WTP FY2020 Preliminary Budget \*
    - ii) RWS Agency FY2020 Preliminary Budget \*
  - e) Update of Annual Banking Letters – Keffer and Walsh
  - f) Other
9. Chairman's Report

**Next Meeting: Regular JPB Meeting – May 21, 2019**

***\*Indicates Attachment***



**CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD**

**MEETING PROCEEDINGS**

March 19, 2019

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, March 19, 2019 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present -** Chairman King, Secretary Waters, Treasurer Bertoglio and Board Members Bogart, Freel, Huber, and Powell. Board Member Walsh was absent.

**City of Casper –** Freel, Huber, Powell, Bruce Martin, Brian Schroeder, Clint Conner, Janette Brown, Scott Baxter

**Natrona County –** Bertoglio

**Salt Creek Joint Powers Board –** King

**Wardwell Water & Sewer District –** Bogart

**Pioneer Water & Sewer District –** Waters

**Poison Spider Improvement & Service District –**

**Wyoming Water Development Office -**

**Sandy Lakes Estates -**

**Lakeview Improvement & Service District -**

**33 Mile Road Improvement & Service District –**

**Mile-Hi Improvement and Service District –**

**Central Wyoming Groundwater Guardian Team (CWGG) –**

**Others —** Charlie Chapin – Williams, Porter, Day & Neville, P.C

The Board meeting was called to order at 11:30 a.m.

1. In Announcements, Mr. Martin stated that Mr. James Bogart is in attendance and has the proxy for Vice-Chairman Keffer.

2. Chairman King asked for a motion to approve the minutes from the February 19, 2019 meeting. A motion was made by Secretary Waters and seconded by Board Member Huber to approve the minutes from the February 19, 2019 meeting. Motion put and carried.
3. Mr. Martin asked the Board to reference the updated voucher listing dated today and shown on the screen. Mr. Martin stated that one additional voucher was added to the listing; voucher 8001 for WWC Engineering in the amount of \$106.50 for the Westwinds Road Project. Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the March 2019 vouchers. A motion was made by Secretary Waters and seconded by Treasurer Bertoglio to approve the March 2019 voucher list to include voucher numbers 7993 through 8001 in the amount of \$492,181.88. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for February 2019 was 147.8 MG, which is 4 MG less than the five year average of 152.1 MG. Mr. Martin stated that year to date production is 2.31 BG which is just under the five year average of 2.56 BG.

Mr. Martin asked the Board to reference page 1 of the February 2019 Financial Report. Mr. Martin stated that Total Reservations are \$6.311 M, down from \$7.134 M one year ago. Mr. Martin stated that this decrease was expected due to the Emergency Power and Alternate Backwash Tank projects that were under construction over the last year. Mr. Martin stated that Undesignated Reserves are \$1.44 M.

Mr. Martin asked the Board to reference page 2 of the Financial Report. Mr. Martin stated that year to date Water Sales are \$4,528,603, which is an increase of \$252,260 over last year due to the rate increase.

Mr. Martin stated that the Total Operating Expenses are \$2,152,786, which is a 6.01% increase over last year. Mr. Martin stated that these expenses include the additional WTP Operator, the increased Interdepartmental Charges, and additional chemical purchases due to the Surface Water Plant being in operation longer this past summer season.

Chairman King asked for a motion to approve the February 2019 Financial Report as presented. A motion was made by Treasurer Bertoglio and seconded by Secretary Waters to approve the February 2019 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Schroeder for the Operations Update.

Mr. Schroeder stated that the Raw Water Pump was scheduled to be installed, and a well pump was scheduled to be removed last week, but the storm set everything back by two weeks. Mr. Schroeder stated that the Raw Water Pump will be installed before the Surface Water Plant is started.



Mr. Schroeder stated that the Distribution Staff has been working on a link seal that was leaking on one of the Clear Wells. Mr. Schroeder stated that the Clear Wells were inspected and cleaned recently, and when they were filled with water one of them was leaking.

Mr. Schroeder stated that the Source Water Protection Plan has been completed and is awaiting signatures of the Managers and Steering Committee that assisted in compiling the plan.

Board Member Powell arrived at 11:37 a.m.

Mr. Schroeder stated that Caisson #3 is out of service right now, so Caisson #1 is being used as the test well for aerobic spores for the Wellfield Management Plan. Mr. Schroeder stated that things have been going fairly well on the testing. Mr. Schroeder stated that there has not been any high readings on Caisson #1. Mr. Schroeder stated that April and May are the runoff season, and just about every year there some sample results that are over what EPA says is too much and it creates havoc for staff. Mr. Schroeder stated that he doesn't expect this year to be any different with the runoff.

Board Member Huber asked if the runoff surface water gets into the wells. Mr. Schroeder stated that the wells are classified as Ground Water Under the Direct Influence of Surface Water. Mr. Schroeder stated that the wells are basically surface water. Mr. Schroeder stated that the wells are 30 to 40 feet deep, and the sand is a natural filter.

Board Member Huber asked if the runoff water is in the river. Mr. Schroeder stated that was correct. Mr. Schroeder stated that the river stage goes up and the water gets muddy. Mr. Schroeder stated that this causes problems with the aerobic spores testing.

Treasurer Bertoglio stated that EPA wants aerobic spores used as the surrogate for cryptosporidium, which we don't have. Treasurer Bertoglio stated that the spore data is useless because what blooms on the surface is not what blooms in the wells. Mr. Schroeder stated that was correct. Mr. Schroeder stated that cryptosporidium was discovered in the river in 2016, which placed the system in the BIN2 classification, which is why we are moving forward with Ultraviolet Disinfection (UV).

Treasurer Bertoglio asked if anyone has challenged the EPA on their decision to mandate UV by asking for a risk assessment or cost benefit analysis as provided by the 1995 Amendments to the Safe Drinking Water Act. Mr. Schroeder stated that a conference with EPA was attended by Mr. Martin and himself, along with HDR. Mr. Schroeder stated that EPA wouldn't even hardly talk to them about anything except moving forward with UV. Treasurer Bertoglio stated that EPA didn't follow the law. Mr. Martin stated that staff proposed doing a study and EPA stated that a study could be done, but they would not look at the data. Mr. Martin stated that staff felt lucky that EPA mandated a UV system instead of a filtration system, which would cost considerably more.

Mr. Schroeder stated that he can guarantee that the water is safe. Treasurer Bertoglio

stated that the water has been safe since the WTP was built. Treasurer Bertoglio stated that the reason he brings this up is because there is a different administration that doesn't put up with this type of thing. Treasurer Bertoglio stated that he wonders if an appeal letter sent to the new head of EPA would do any good.

Mr. Schroeder stated that when the RWS answered the BIN2 classification to EPA, a written response was required and a caveat was included in the response that we did not agree with the classification based on one sample during a two-year sample period that identified cryptosporidium during a runoff period and storm. Mr. Schroeder stated that EPA didn't care.

Board Member Powell stated that this is a question worth asking as this is a large amount to spend.

Treasurer Bertoglio stated that he is curious if other states, where their DEQ has primacy, are being forced to do this; if not, that means their regulators are not enforcing what the EPA is enforcing on us.

Mr. Martin stated that once you fall into the BIN2 classification that is it. Mr. Schroeder stated that there is an opportunity to get out of the BIN2 classification, but by that time UV construction will be well under way.

The time was turned over to Mr. Conner for the Transmission System Update.

Mr. Conner stated that staff is continuing to service fire hydrants in the RWS system.

Mr. Conner stated that the diaphragm kits for the control valves at Pioneer Booster were received and the control valves have been rebuilt.

Mr. Conner stated that chlorine residuals out in the system are in good shape.

Mr. Conner stated that staff is continuing to work on GIS by entering waterlines and valves and updating information.

Chairman King asked how the new Airport Elevated Tank is running. Mr. Conner stated that things are really good with the tank, and it is running fine.

6. There was no Public Comment.
7. There was no Old Business.
  - a. There was no Other Old Business.
9. In New Business:
  - a. Mr. Martin stated that the RWS is required to have an annual financial audit completed. Mr. Martin stated that Skogen, Cometto & Associates P.C. have been

successfully completing the annual audit for the Board for the last 16 years. Mr. Martin stated that they have presented their Audit Engagement Agreement for the FY2019 and FY2020 audits for the Board in the amount of \$30,000 per year. Mr. Martin stated that they will complete the audit, present their findings to the Board, and send the report to the State Department of Audit.

Chairman King asked for a motion to approve the Audit Engagement Agreement. A motion was made by Secretary Waters and seconded by Board Member Powell to approve the Audit Engagement Agreement with Skogen, Cometto & Associates P.C. for FY2019 and FY2020 in the amount of \$60,000; \$30,000 per year.

Treasurer Bertoglio asked if any other bids for audit services were received. Mr. Martin stated there were not as Skogen, Cometto & Associates has always done such a good job for the Board. Treasurer Bertoglio agreed that they do great job on the audit, but the pricing seems to keep going up. Ms. Brown stated that their price has not increased in the last four years. Treasurer Bertoglio stated that he thought their price was \$18,000 just before he left the Board a few years ago. Ms. Brown stated that she believed their price was approximately \$25,000 when Treasurer Bertoglio left the Board, and the price increase was due to the Single Audit that was required because of the State loans used for projects.

Motion put and carried.

- b. Mr. Martin stated that the WTP has two 7,000-gallon liquid oxygen systems used for the on-site generation of ozone.

Mr. Martin stated that the two liquid oxygen systems each include heating assemblies designed to prevent excessive icing on valves and piping. Mr. Martin stated that the heating systems are approximately 20 years old and are no longer reliable, and parts to perform repairs are no longer readily available.

Mr. Martin stated that one heater will be replaced this budget year with the second unit planned for replacement in FY2020.

A motion was made by Treasurer Bertoglio and seconded by Secretary Waters to approve the professional services agreement with Rocky Mountain Air Solutions for the replacement of one liquid oxygen system heater assembly in the amount of \$49,745.78. Motion put and carried.

- c. Mr. Martin stated that Mr. Scott Baxter, with the City of Casper Engineering Department, is in attendance to discuss the Wardwell Tank Repairs Project.

Mr. Baxter stated that one bid for the Wardwell Tank Repairs Project was received on March 7<sup>th</sup>. Mr. Baxter stated that there were two or three other companies interested in the project, but they did not submit a bid.



Mr. Baxter stated that as background information for the new Board Members, the Wardwell Zone IIIB Water Storage Tank roof peeled up, there are issues with the cathodic protection system, and the tank leaks at the seams.

Mr. Baxter stated that Great Plains Structures, LLC submitted a bid of \$458,000 for the repairs. Mr. Baxter stated that HDR Engineering has reviewed the bid and recommended awarding the project with a contingency amount of \$42,000, for a total project amount of \$500,000.

Mr. Chapin asked where Great Plains Structures, LLC is based. Mr. Baxter stated that they are based in Minnesota.

Chairman King asked if only one bid was received. Mr. Baxter stated that only one bid was received for this project. Mr. Baxter stated that a company from Colorado was interested, as well as one other company, but neither company submitted a bid for the project.

Mr. Baxter stated that Great Plains Structures has been interested in this project for the last two years. Mr. Baxter stated that some of the people associated with Great Plains Structures were from EAI, the original builders of the tank.

Board Member Bogart asked if a whole new roof would be installed, or if the old roof will just be repaired. Mr. Baxter stated that a whole new roof will be installed.

Board Member Huber asked if the bid price seemed reasonable. Mr. Baxter stated that the project consultant, HDR Engineering, estimated the project would cost \$643,000, so it is well within the price range.

A motion was made by Board Member Bogart, and seconded by Board Member Huber to award the Wardwell Zone IIIB Tank Repairs Project to Great Plains Structures, LLC in the amount of \$458,000 with a contingency amount of \$42,000, for a total project amount of \$500,000. Motion put and carried.

- d. Mr. Martin asked the Board to reference the snowpack map shown on the screen. Mr. Martin stated that for the Board's information, the Lower North Platte area is at 111%; the Upper North Platte area is at 120%; and the Sweetwater area is at 107%. Mr. Martin stated that he received a letter from the Bureau of Reclamation and they do not anticipate placing a call on the river for April.
- e. Mr. Martin asked the Board to reference the proposed FY20 Capital Improvements Projects shown on the screen. Mr. Martin reviewed each of the following proposed projects with the Board:

Security Improvements - \$35,000 – Includes replacement of Raw Water and Ozone Building double doors. This amount was increased.

Well Rehabilitation - \$100,000 – Rehabilitate two wells in FY20

Plant Landscaping - \$20,000 – Landscape around new tank and generator site

Roof Replacements - \$80,000 – Raw Water Building, Pioneer and Airport Booster Stations

Misc. Recoating Projects - \$20,000 – Recoat miscellaneous piping and buildings by priority

Annual Equipment Replacement Allocation - \$75,000 – Unanticipated equipment failures replacement

Groundwater Well Turbidimeters - \$30,000 – On-going project to replace failing turbidimeters.

Well Pump Replacements - \$45,000 – Spare Well Pumps

Magnetic Water Meter Replacements - \$50,000 – On-going project to replace failing mag meters. Chairman King asked how many mag meters can be replaced for \$30,000. Mr. Martin stated that it depends on the size of the mag meter, as a large mag meter costs approximately \$30,000.

Raw Water Switch Gear and VFD's - \$200,000 – Replace electrical switch gear and add VFD's. Mr. Martin stated that this was budgeted in the FY19 budget, but was not done due to the Exposed Waterline Project.

High Service Pump VFD Replacement - \$100,000 – Replace one High Service Pump VFD. Mr. Martin stated that the VFD's are over 20 years old.

Technologies - \$6,000 – Computer replacements

Filter Monorail Hoist Safety System - \$147,000 – Hoist safety system to be used when entering filters for maintenance. Mr. Martin stated that the filters are considered a confined space and OSHA is requiring the hoist system.

48" Well Water Ozone Pipe Restraint - \$16,000 – Install pipe restraints on the 48" well water pipe in the Ozone Building

Actiflo Hydrocyclone Improvements - \$56,000 – Refurbish Actiflo Hydrocyclones

Ozone Heat Rejection and Cooling Water Pumps - \$33,000 – Replace one each heat rejection and cooling water pump. Mr. Martin stated that there are three of each type of pump, and one of each type of pump will be replaced each year.

WTP Admin Area Carpet Replacement - \$22,000 – Replace carpet in WTP Building Administration area

LOX System Heater Replacement - \$50,000 – Replace second heater on the Liquid Oxygen System

HVAC System Pumps and Valves - \$50,000 – Replace failing pumps and valves on HVAC System

Actiflo Gate Actuators - \$8,000 – Replace manual gate operators with automatic actuators

Ground Water Well VFD's - \$31,000 – Install VFD's on 5 wells – multi-year project included in the Facilities Plan

Filter Particle Counters - \$30,000 – Replace 6 Gravity Filter Particle Counters to aid in optimizing performance

Filter Level Indicators - \$15,000 – Replace 6 Gravity Filter Level Indicators to aid in optimizing performance

GW Hydrogen Peroxide Pumps and VFD's - \$10,000 – Replace failed pumps and install VFD's

Shop Tools - \$10,000 – Tool and equipment purchase for WTP Maintenance Staff. Mr. Martin stated that with the addition of a Maintenance person, and with the specialized equipment at the WTP, additional tools are necessary.

Mr. Martin stated that the proposed FY2020 Capital Budget is \$1,239,000.

Mr. Martin asked the Board to reference the project list from the Facilities Plan that was shown on the screen. Mr. Martin stated that Priority 1 and 2 projects are shown. Mr. Martin stated that the green highlighted projects have been completed, and the yellow highlighted projects are budgeted. Mr. Martin stated that as the Board can see, staff is making their way through the list of projects.

- f. Ms. Brown explained to the Board that the annual banking letters are the annual financial disclosure required by the State and must be signed by Board Members during open session.

The annual banking letters were signed by the Board Members in attendance at the meeting on this date during open session and are incorporated as part of these minutes.

- g. There was no Other New Business.

10. In the Chairman's Report, Chairman King stated that the next regular meeting will be held on April 16, 2019.

A motion was made by Secretary Waters and seconded by Board Member Bogart to adjourn the meeting at 12:12 p.m. Motion put and carried.

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Chairman

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Secretary

**Central Wyoming Regional Water System  
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING  
April 10, 2019**

<b>VOUCHER NO.</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
8002	City of Casper	Operations Reimbursement – Mar19	\$188,260.47
8003	Williams, Porter, Day & Neville, P.C.	Legal Expense – Feb19	\$2,890.26
8004	Hydro Rocky Mountain, Inc.	Capital Expense – Raw Water Pump #6 Repair	\$29,601.00
8005	ITC Electrical Technologies	Capital Expense – Run Conduit and Wire Sand Pump #5	\$6,228.96
8006	DK Hauling, Inc. dba Viking Crane	Capital Expense – Crane Service for Raw Water #5 & #6, Caisson #3	\$600.00
8007	Arcadis U.S., Inc.	Capital Expense – WTP Emergency Power Project	\$1,498.56
8008	City of Casper	Loan Payment	\$127,960.40
8009	Williams, Porter, Day & Neville, P.C.	Legal Expense – March19	\$1,286.40
		<b>Total</b>	<b>\$358,326.05</b>

City of Casper  
 Business Services - Finance Division  
 200 N. David  
 Casper, WY 82601  
 adminsvcs@cityofcasperwy.com  
 (307)235-8400

**INVOICE &  
 STATEMENT OF ACCOUNT**

8002

Page 1 of 1

**CUSTOMER:** CENTRAL WYO. REGIONAL WATER SYSTEM JPB  
 1500 SW WYOMING BLVD.  
 CASPER, WY, 82604

DATE: 4/2/2019

CUSTOMER ACCOUNT#: 2784

**ACCOUNT SUMMARY**

**Invoices Due Upon Receipt**

TRANSACTION DATE	INVOICE #	DESCRIPTION	STATUS	INVOICE AMOUNT/ CHARGES REMAINING
03/29/2019	173011	MAR19 OPERATIONS REIMBURSEMENT	CURRENT	\$188,260.47

**NEW CHARGES**

**PREVIOUS BALANCE**

**TOTAL AMOUNT DUE**

\$188,260.47

\$188,260.47

March 2019 Total Reimbursement Invoice			
9010.00	Wages & Salaries Dir Labor - O&M		\$111,905.47
9020.00	Chemical Charge - O&M		\$9,947.52
9030.00	Utilities - O&M		\$59,177.12
9040.00	Supplies - O&M		\$2,953.55
9060.00	Training - O&M		\$1,185.00
9070.00	Major Maint, Repair, Replc - O&M		\$1,024.20
9080.00	Testing & Lab Services - O&M		\$1,587.27
9090.00	Other Reimbursable Costs - O&M		\$424.00
6025.10	Capital		\$56.34
	<b>80-404000-5819 Invoice Total</b>		<b>\$188,260.47</b>

*Delinquent accounts over \$50.00 will be charged an interest penalty of 1.5% per month. Sending payment to cover delinquent invoices (invoice older than 30 days) will prevent further action with the City of Casper collection effort and possible refusal of all city services. Direct all questions about your statement to (307) 235-8400. Please disregard if full payment has been sent.*

**Make all checks payable to City of Casper and include this remittance stub with the invoices you are paying to ensure proper processing.**

**Mail Payments To:**

City of Casper  
 200 N David St  
 Casper, WY 82601

CUSTOMER ACCOUNT#: 2784

TOTAL AMOUNT DUE: \$188,260.47

AMOUNT ENCLOSED: \$188,260.47

Pay Invoice(s): 173011

*If invoice(s) are/is not listed monies received will be posted to the oldest invoice on the account.*

City of Casper Wyoming  
Expenditure Reimbursement Request  
March 30, 2019

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ALSCO - Pcard	Laundry & Towel	3/10/2019	LCAS1252961, LCAS1254286, LCAS1255585, LCAS1256871	171.88	Mats, mops, towels
Altas Office Products - Pcard	Other Materials & Supplies	3/10/2019	46364-1	16.71	Antibacterial Wipes
Altas Office Products - Pcard	Other Materials & Supplies	3/10/2019	46364-0	167.83	Tape, Wipes, Paper , Sanitizer
Altas Office Products - Pcard	Other Materials & Supplies	3/21/2019	46900-0	88.55	Paper Towels
Altas Office Products - Pcard	Other Materials & Supplies	3/21/2019	46900-1	133.08	Paper Towels
American Title Agency - Pcard	Booster Station Supplies	3/18/2019	2019-0465	125.00	O&E Report Airport Water Line Easement
Black Hills Energy	Energy - Natural Gas	3/18/2019	RIN0029379	8,743.26	Natural Gas
Bush-Wells - Pcard	Uniforms	3/8/2019	BBB006567	1,209.08	Uniforms
Bush-Wells - Pcard	Uniforms	3/10/2019	BBB006568	1,151.50	Uniforms
Bush-Wells - Pcard	Uniforms	3/10/2019	BBB006567	(1,209.08)	Uniforms - returned because of tax
Casper Public Utilities	Sewer	3/6/2019	RIN0029422	24.56	Sewer Bill
Casper Public Utilities	Refuse Collection	3/6/2019	RIN0029423	119.50	Sanitation Bill
Consolidated Electrical - Pcard	Other Materials & Supplies	3/15/2019	0970-61445	154.56	Lamps
Consolidated Electrical - Pcard	Other Materials & Supplies	3/15/2019	0970-610344	48.24	Conduit and Fittings
Costal Chemical Company	Vehicle Supplies	2/28/2019	0118652	103.56	Gasoline
Costal Chemical Company	Vehicle Supplies	3/15/2019	0118735	30.75	Gasoline
DPC Industries, Inc.	Chemicals	3/11/2019	737000594-19	7,064.48	Sodium Hypochlorite
Energy Laboratories - Pcard	Lab Testing	2/28/2019	216045	57.00	Well Mix TOC and UV254
Energy Laboratories - Pcard	Lab Testing	3/10/2019	212395, 216286, 217648, 217649	1,009.00	Well Testing and Aerobic Spore Testing
Energy Laboratories - Pcard	Lab Testing	3/15/2019	218342	22.00	Compliance Bacti Testing
Energy Laboratories - Pcard	Lab Testing	3/15/2019	219159	231.00	Aerobic Spore Testing
Eurofins Eaton Analytical - Pcard	Lab Testing	3/15/2019	LO439576	100.00	Bromate Testing
Ferguson - Pcard	Equipment Repairs	3/15/2019	C734475	56.09	Actiflo Poly Repair Parts
Ferguson - Pcard	Other Materials & Supplies	3/10/2019	C730503	12.28	Fittings for Corrosion Control Pump
Ferguson - Pcard	Other Materials & Supplies	3/15/2019	C734471	79.85	Fittings for Turbidimeters
Health Insurance	Health Insurance	3/7/2019		7,036.53	Health Insurance
Health Insurance	Health Insurance	3/21/2019		7,036.53	Health Insurance
Health Insurance Transfer	Transfers Out	3/10/2019		8,988.02	Additional Health Insurance Allocation
Hensley Battery - Pcard	Equipment Repairs	3/15/2019	706091	91.00	Fire System Battery
Home Depot - Pcard	Other Materials & Supplies	3/15/2019	035880/8581404	44.29	Hardware
Interdepartmental Charges	Interdepartmental Services Fixed	3/10/2019		7,242.00	2 FTE's from Water Distribution
Interdepartmental Charges	Interdepartmental Services Fixed	3/10/2019		14,091.42	IT, Finance, HR, City Council, City Manager, City Attorney
Interdepartmental Services	Interdepartmental Services			0.00	Reimbursement for Shared Employee
Long Building Technologies	Other Materials & Supplies	3/1/2019	SRVCE0096291	224.20	HVAC System Training
Long Building Technologies	Other Materials & Supplies	3/6/2019	SRVCE0096338	493.24	HVAC Service Call
Long Building Technologies	Instrumentation	2/27/2019	JC135484	159.67	Gallagher Door Maintenance
NAPA - Pcard	Other Materials & Supplies	3/21/2019	023242	279.99	Booster Cables
Other Insurance	Other Insurance	3/7/2019		309.79	Other Insurance Benefits
Payroll	Personnel	3/7/2019		33,191.51	3/13/14 Payroll
Payroll	Personnel	3/21/2019		31,857.92	3/27/14 Payroll

City of Casper Wyoming  
Expenditure Reimbursement Request  
March 30, 2019

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
Phone, Email, Internet, Wireless	Telecommunications	3/10/2019		90.00	Phone, Email, Internet, Wireless
Pizza Hut - Pcard	Other Materials & Supplies	3/15/2019	001165	23.48	CWGG Meeting Lunch
Rocky Mountain Air Solutions - Pcard	Chemicals	3/15/2019	30023938	2,883.04	Liquid Oxygen
Rocky Mountain Power	Energy-Electricity	3/26/2019	RIN0029398	40,941.28	Electricity - WTP, Wells
Rocky Mountain Power	Energy-Electricity	3/26/2019	RIN0029398	9,186.78	Electricity - Boosters, Tanks, Meters
Tyler Technologies	Capital	3/5/2019	045-253145	56.34	Implementation of New Accounting Software
UPS - Pcard	Lab Testing	3/15/2019	00008F045W109	168.27	Lab Sample Shipping Fees
USPS - Pcard	Postage/Shipping	3/15/2019	035431	25.50	Postage for Rocky Mtn Air Contract
Verizon - Pcard	Telecommunications	3/28/2019	9825309447	57.74	Cell Phone
Walmart - Pcard	Other Materials & Supplies	3/4/2019	014822	78.80	JPB Lunch
Wardwell Water & Sewer District	Water Line Materials	3/6/2019	RIN0029339	14.00	Wardwell Booster Water
Western States Fire Protection Co.	Maintenance Agreements	3/21/2019	WSF196094	424.00	Annual Sprinkler System Inspection
Workers' Compensation	Workers' Compensation	3/10/2019		2,151.75	Workers' Compensation
Wy Associatrion of Rural Water - Pcard	Training	3/15/2019	15079	1,185.00	Spring Conference 3 Attendees
Xerox - Pcard	Other Materials & Supplies	3/10/2019	096217446	217.70	Copier Lease
			<b>Total</b>	<b>\$188,260.47</b>	



Central Wyoming Regional Water System

Gallons Produced

Fiscal Year 2018-2019

Entity	Gallons of Water Produced									
	3/31/2019	2/28/2019	1/31/2019	12/31/2018	11/30/2018	10/31/2018	9/30/2018	8/31/2018	7/31/2018	Year-to-Date
Salt Creek JPB	2,349,134.694	2,171,574.490	2,435,213.265	2,292,788.776	1,989,107.143	3,207,681.633	3,920,891.837	5,665,450.000	6,443,328.571	25,954,461.224
Wardwell W&S	7,773,989.796	7,614,025.510	8,469,804.082	7,964,371.429	8,038,224.490	11,392,635.714	26,621,290.816	33,602,661.224	31,667,788.776	127,756,776.531
Pioneer	3,285,645.918	2,197,807.143	2,543,828.571	2,702,926.531	2,664,115.306	3,695,976.531	5,518,868.367	7,228,646.939	7,456,834.694	31,811,196.939
Poison Spider	620,306.122	525,918.367	541,785.714	907,908.163	1,920,714.286	660,204.082	838,928.571	1,123,316.327	1,104,132.653	7,096,989.796
33 Mile Road	654,489.796	806,122.449	915,051.020	771,581.633	673,367.347	718,367.347	1,052,602.041	1,379,591.837	1,029,081.633	6,539,642.857
Sandy Lake	808,327.551	490,459.184	624,918.367	556,811.224	637,488.776	993,687.755	1,460,154.082	1,923,954.082	1,711,074.490	7,908,088.776
Lakeview	95,613.265	107,467.347	108,629.592	118,917.347	116,483.673	230,795.918	542,930.612	690,248.980	756,117.347	2,564,123.469
Mile-Hi	322,633.673	383,034.694	661,802.041	399,297.959	389,194.898	385,222.449	579,183.673	801,223.469	756,579.592	3,972,504.082
City of Casper	139,835,772.184	133,589,747.816	149,804,594.347	146,670,053.939	142,907,352.082	191,727,832.571	435,800,063.000	521,120,523.143	525,811,093.245	2,113,841,512.327
Regional Water	(2,109.000)	(148,492.000)	(6,219,086.000)	(275,443.000)	(4,150,076.000)	(4,543,892.000)	(1,119,900.000)	(1,204,620.000)	(907,720.000)	(18,420,737.000)
<b>TOTAL</b>	<b>155,743,804.000</b>	<b>147,737,665.000</b>	<b>159,886,541.000</b>	<b>162,109,214.000</b>	<b>155,185,972.000</b>	<b>208,468,512.000</b>	<b>475,215,013.000</b>	<b>572,330,996.000</b>	<b>575,828,311.000</b>	<b>2,309,024,559.000</b>

TOTAL PRIOR YEAR (FY2018) GALLONS PRODUCED:

3,565,168,235.046

Central Wyoming Regional Water System

Water Rates Billed

Fiscal Year 2018-2019

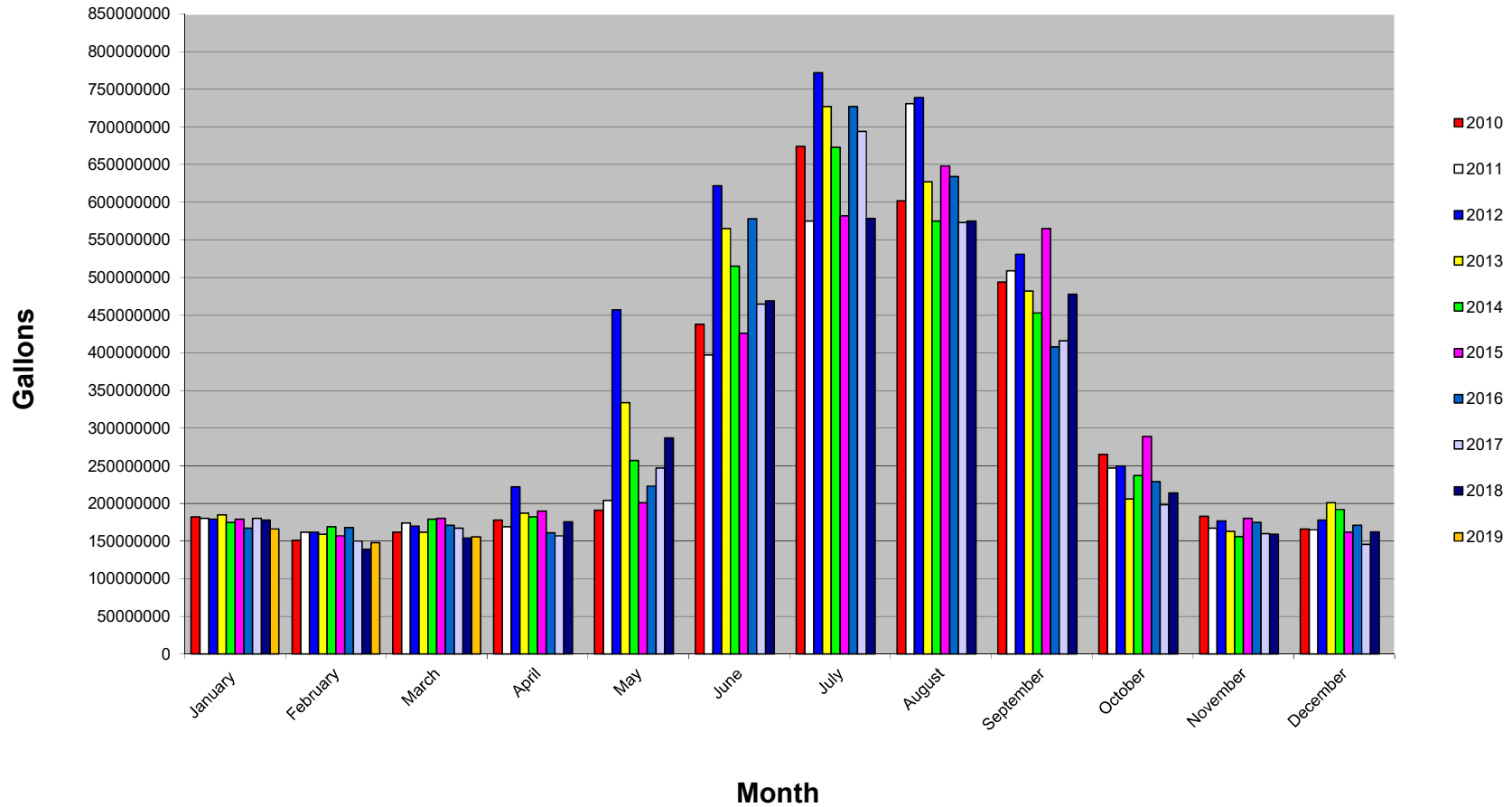
Entity	Water Rates Billed									
	3/31/2019	2/28/2019	1/31/2019	12/31/2018	11/30/2018	10/31/2018	9/30/2018	8/31/2018	7/31/2018	Year-to-Date
Salt Creek JPB	\$ 4,322.41	\$ 3,995.70	\$ 4,480.79	\$ 4,218.73	\$ 3,659.96	\$ 5,902.13	\$ 7,214.44	\$ 10,424.43	\$ 11,855.72	\$ 47,756.21
Wardwell W&S	\$ 14,304.14	\$ 14,009.81	\$ 15,584.44	\$ 14,654.44	\$ 14,790.33	\$ 20,962.45	\$ 48,983.18	\$ 61,828.90	\$ 58,268.73	\$ 235,072.47
Pioneer	\$ 6,045.59	\$ 4,043.97	\$ 4,680.64	\$ 4,973.38	\$ 4,901.97	\$ 6,800.60	\$ 10,154.72	\$ 13,300.71	\$ 13,720.58	\$ 58,532.60
Poison Spider	\$ 1,141.36	\$ 967.69	\$ 996.89	\$ 1,670.55	\$ 3,534.11	\$ 1,214.78	\$ 1,543.63	\$ 2,066.90	\$ 2,031.60	\$ 13,058.46
33 Mile Road	\$ 1,204.26	\$ 1,483.27	\$ 1,683.69	\$ 1,419.71	\$ 1,239.00	\$ 1,321.80	\$ 1,936.79	\$ 2,538.45	\$ 1,893.51	\$ 12,032.94
Sandy Lake	\$ 1,487.32	\$ 902.44	\$ 1,149.85	\$ 1,024.53	\$ 1,172.98	\$ 1,828.39	\$ 2,686.68	\$ 3,540.08	\$ 3,148.38	\$ 14,550.88
Lakeview	\$ 175.93	\$ 197.74	\$ 199.88	\$ 218.81	\$ 214.33	\$ 424.66	\$ 998.99	\$ 1,270.06	\$ 1,391.26	\$ 4,717.99
Mile-Hi	\$ 593.65	\$ 704.78	\$ 1,217.72	\$ 734.71	\$ 716.12	\$ 708.81	\$ 1,065.70	\$ 1,474.25	\$ 1,392.11	\$ 7,309.41
City of Casper	\$ 257,297.82	\$ 245,805.14	\$ 275,640.45	\$ 269,872.90	\$ 262,949.53	\$ 352,779.21	\$ 801,872.12	\$ 958,861.76	\$ 967,492.41	\$ 3,889,468.38
Regional Water	\$ (3.88)	\$ (273.23)	\$ (3,525.59)	\$ (506.82)	\$ (7,514.74)	\$ (8,239.36)	\$ (2,060.62)	\$ (2,216.50)	\$ (1,670.20)	\$ (25,733.83)
<b>TOTAL</b>	<b>\$286,568.60</b>	<b>\$271,837.30</b>	<b>\$302,108.76</b>	<b>\$298,280.95</b>	<b>\$285,663.59</b>	<b>\$383,703.46</b>	<b>\$874,395.62</b>	<b>\$1,053,089.03</b>	<b>\$1,059,524.10</b>	<b>\$4,256,765.51</b>

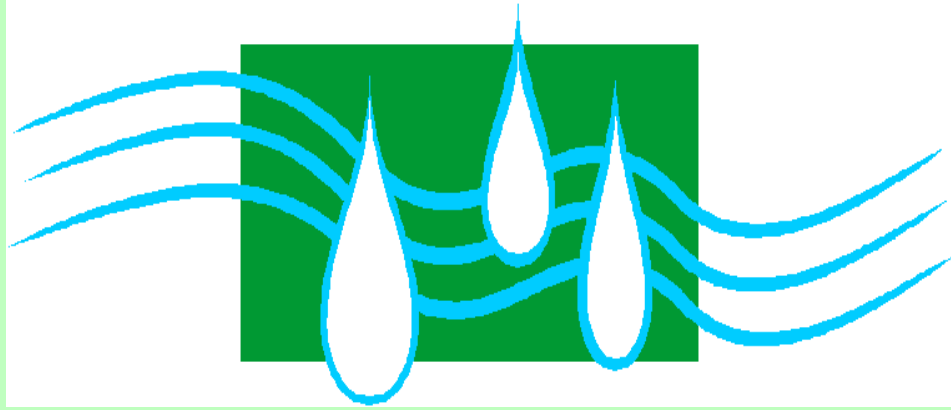
TOTAL PRIOR YEAR (FY2018) BILLING:

\$ 6,132,089.36

\*Total water produced does not equate to total water billed due to credit given.

# WTP PRODUCTION





Central Wyoming Regional Water System  
Joint Powers Board

Monthly Compilation

March 31, 2019

Prepared by:  
City of Casper  
Finance Department

**Central Wyoming Regional Water System  
Joint Powers Board  
Balance Sheet  
March 31, 2019**

<b>ASSETS</b>	<u>FY 2019</u>	<u>FY 2018</u>
Current Assets		
Cash and cash equivalents	\$ 5,319,124	\$ 6,039,669
Investments	523,616	513,323
Receivables from water service	300,994	271,651
Grant receivables	1,073	152,687
Interest receivable on investments	-	-
Inventory	476,770	405,475
Prepaid insurance	<u>42,747</u>	<u>41,211</u>
Total Current Assets	6,664,322	7,424,016
Capital Assets		
Land	580,874	580,874
Construction in Progress	9,612,119	3,362,491
Depreciable capital assets	78,373,887	78,163,991
Accumulated depreciation	<u>(43,649,567)</u>	<u>(43,135,624)</u>
Total Capital Assets	<u>44,917,313</u>	<u>38,971,731</u>
Total Assets	<u>\$ 51,581,635</u>	<u>\$ 46,395,748</u>
<b>LIABILITIES</b>		
Current Liabilities		
Accounts payable	\$ 188,260	\$ 212,338
Accrued interest	118,896	67,746
Accrued expenses	68,045	62,223
Retainage payable	117,861	117,861
Current portion of long-term debt	<u>1,809,009</u>	<u>1,753,696</u>
Total Current Liabilities	<u>2,302,071</u>	<u>2,213,864</u>
Noncurrent Liabilities		
Loans payable	<u>14,594,081</u>	<u>12,672,298</u>
Total Noncurrent Liabilities	<u>14,594,081</u>	<u>12,672,298</u>
Total Liabilities	16,896,152	14,886,162
<b>NET ASSETS</b>		
Invested in capital assets, net of related debt	28,514,224	24,545,737
<b>Reservations</b>		
General operating reserves	427,871	409,251
Emergency reserves	427,871	409,251
Debt service reserve - Loan	272,632	272,632
Water rights development	478,289	487,315
Capital replacement reserves	1,000,000	1,000,000
Capital improvements reserves	2,326,371	3,454,791
Undesignated reserves	<u>1,238,226</u>	<u>930,608</u>
<b>Total Reservations</b>	<u>6,171,259</u>	<u>6,963,848</u>
Total Net Assets	<u>34,685,483</u>	<u>31,509,585</u>
Total Liabilities and Net Assets	<u>\$ 51,581,635</u>	<u>\$ 46,395,748</u>

**Central Wyoming Regional Water System  
Joint Powers Board  
Statement of Revenues and Expenses  
March 31, 2019**

<b>OPERATING REVENUES</b>	<u>FY 2019</u>	<u>FY 2018</u>	<u>Variance</u>	<u>Percent Variance</u>
Water sales	\$ 4,815,171	\$ 4,540,223	\$ 274,949	6.06%
Total Operating Revenues	4,815,171	4,540,223	274,949	6.06%
<b>OPERATING EXPENSES</b>				
Operating expenses	2,244,497	2,161,305	83,192	3.85%
Insurance	63,752	63,266	486	0.77%
Legal	8,739	19,856	(11,117)	-55.99%
Auditing	30,191	30,000	191	0.64%
Total Operating Expenses	2,348,929	2,276,005	72,924	3.20%
Net Operating Income	2,466,243	2,264,218	202,025	8.92%
<b>NONOPERATING REVENUE (EXPENSES)</b>				
Interest income	88,103	46,999	41,103	87.46%
State Grant/Loan	655,496	4,839,105	(4,183,608)	-86.45%
Other income - system investment fees	67,862	73,022	(5,160)	-7.07%
Contributions	-	87,879	(87,879)	-100.00%
Capital expenses	(1,151,723)	(4,914,901)	3,763,178	-76.57%
Interest expense	(554,153)	(360,369)	(193,783)	53.77%
Investment fees	(135)	(166)	31	-18.68%
Depreciation	-	(1,542,486)	1,542,486	-100.00%
Total Nonoperating Revenue (Expenses)	(894,550)	(1,770,918)	876,369	-247.54%
<b>INCREASE/(DECREASE) IN NET ASSETS</b>	1,571,693	493,299	1,078,394	
<b>NET ASSETS</b>				
Beginning of Year	<u>33,113,790</u>	<u>31,016,286</u>		
YTD Balance End of Month	<u>\$ 34,685,483</u>	<u>\$ 31,509,585</u>		

**BUDGET COMPARISON**  
As of March 31, 2019

	Original Budget	CarryOver Encumbrances	Trans/Adjusts YTD	Revised Budget	Actual YTD	Remaining YTD	% of Budget Used YTD
<b>CWR WATER AGENCY FUND</b>							
<b>INTERGOVERNMENTAL</b>							
80-404000-42200000122349	State Grant - RWS Airport Elevated Tank	(\$437,872.00)	\$0.00	\$0.00	(\$437,872.00)	\$0.00	(\$437,872.00) -
80-404000-42290000000000	State Loan Proceeds	(\$1,300,000.00)	\$0.00	\$0.00	(\$1,300,000.00)	\$0.00	(\$1,300,000.00) -
80-404000-42290000040000	State Loan Proceeds - Emergency Power	\$0.00	\$0.00	\$0.00	\$0.00	(\$434,683.22)	\$434,683.22
80-404000-42290000071163	State Loan - RWS Backwash Water Supply	(\$212,710.00)	\$0.00	\$0.00	(\$212,710.00)	(\$218,959.03)	\$6,249.03 102.94%
	<b>TOTAL</b>	<b>(\$1,950,582.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,950,582.00)</b>	<b>(\$653,642.25)</b>	<b>(\$1,296,939.75)</b> 33.51%
<b>CHARGES FOR SERVICES</b>							
80-404000-44390000000000	Water Rate Revenue	(\$6,929,444.00)	\$0.00	\$0.00	(\$6,929,444.00)	(\$4,815,171.43)	(\$2,114,272.57) 69.49%
80-404000-44410000000000	System Investment Charge Revenue	(\$98,500.00)	\$0.00	\$0.00	(\$98,500.00)	(\$67,862.00)	(\$30,638.00) 68.90%
	<b>TOTAL</b>	<b>(\$7,027,944.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$7,027,944.00)</b>	<b>(\$4,883,033.43)</b>	<b>(\$2,144,910.57)</b> 69.48%
<b>INTEREST</b>							
80-404000-46000000000000	Interest On Investments	(\$17,000.00)	\$0.00	\$0.00	(\$17,000.00)	(\$88,102.80)	\$71,102.80 518.25%
	<b>TOTAL</b>	<b>(\$17,000.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$17,000.00)</b>	<b>(\$88,102.80)</b>	<b>\$71,102.80</b> 518.25%
<b>MISCELLANEOUS</b>							
80-404000-47350000000000	Miscellaneous Revenue	(\$50.00)	\$0.00	\$0.00	(\$50.00)	\$0.09	(\$50.09) -
	<b>TOTAL</b>	<b>(\$50.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$50.00)</b>	<b>\$0.09</b>	<b>(\$50.09) -</b>
	<b>TOTAL REVENUE</b>	<b>(\$8,995,576.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$8,995,576.00)</b>	<b>(\$5,624,778.39)</b>	<b>(\$3,370,797.61)</b> 62.53%
<b>PERSONNEL SERVICES</b>							
	<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CONTRACTUAL</b>							
80-404000-52000000000000	Consulting Fees	\$15,000.00	\$6,641.74	\$0.00	\$21,641.74	\$21,761.32	(\$119.58) 100.55%
80-404000-52100000000000	Investment Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$135.00	\$1,365.00 9.00%
80-404000-52110000000000	Legal	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$8,738.94	\$6,261.06 58.26%
80-404000-52120000000000	Accounting & Auditing	\$31,000.00	\$0.00	\$0.00	\$31,000.00	\$30,190.99	\$809.01 97.39%
80-404000-52170000040000	Engineering Services - Emergency Power	\$0.00	\$10,054.26	\$0.00	\$10,054.26	\$10,054.26	\$0.00 100.00%
80-404000-53200000000000	Insurance & Bonds	\$92,023.00	\$0.00	\$0.00	\$92,023.00	\$63,752.13	\$28,270.87 69.28%
	<b>TOTAL</b>	<b>\$159,523.00</b>	<b>\$16,696.00</b>	<b>\$0.00</b>	<b>\$176,219.00</b>	<b>\$136,382.64</b>	<b>\$39,836.36</b> 77.39%
<b>MATERIALS AND SUPPLIES</b>							
	<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>OTHER</b>							
80-404000-58010000000000	Debt Service	\$1,881,758.00	\$0.00	\$0.00	\$1,881,758.00	\$1,454,115.99	\$427,642.01 77.27%
80-404000-58040000000000	Interest Expense	\$536,410.00	\$0.00	\$0.00	\$536,410.00	\$437,396.85	\$99,013.15 81.54%
80-404000-58190000000000	Reimbursable Contract Expenses	\$3,263,443.00	\$0.00	\$0.00	\$3,263,443.00	\$2,220,855.41	\$1,042,587.59 68.05%
	<b>TOTAL</b>	<b>\$5,681,611.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,681,611.00</b>	<b>\$4,112,368.25</b>	<b>\$1,569,242.75</b> 72.38%

**BUDGET COMPARISON**  
As of March 31, 2019

	Original Budget	CarryOver Encumbrances	Trans/Adjusts YTD	Revised Budget	Actual YTD	Remaining YTD	% of Budget Used YTD
<b>CWR WATER AGENCY FUND</b>							
<b>CAPITAL OUTLAYS NEW</b>							
80-404000-55200000000000	Buildings	\$90,000.00	\$2,100.00	\$0.00	\$92,100.00	\$32,869.20	\$59,230.80 35.69%
80-404000-55300000000000	Improv. Other Than Bldgs.	\$45,000.00	\$5.88	\$0.00	\$45,005.88	\$5.88	\$45,000.00 -
80-404000-55400000000000	Light Equipment	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$9,750.00	\$250.00 97.50%
80-404000-55800000000000	Technologies	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00 -
	<b>TOTAL</b>	<b>\$153,000.00</b>	<b>\$2,105.88</b>	<b>\$0.00</b>	<b>\$155,105.88</b>	<b>\$42,625.08</b>	<b>\$112,480.80 27.48%</b>
<b>CAPITAL OUTLAYS REPLACEMENT</b>							
80-404000-57200000000000	Buildings	\$75,000.00	\$12,580.00	\$0.00	\$87,580.00	\$22,212.00	\$65,368.00 25.36%
80-404000-57300000000000	Improv. Other Than Bldgs.	\$3,577,000.00	\$448,693.06	\$0.00	\$4,025,693.06	\$554,579.04	\$3,471,114.02 13.78%
80-404000-573000000000349	Improv Other Than Bldgs-Airport Tank Mch	\$0.00	\$152,465.60	\$539,662.00	\$692,127.60	\$473,523.71	\$218,603.89 68.42%
80-404000-573000000071163	Improv Other Than Bldgs-Backwash Water	\$0.00	\$54,010.79	\$0.00	\$54,010.79	\$54,010.79	\$0.00 100.00%
80-404000-573000000122349	Improv Other Than Bldgs-Airport Tank Gr	\$0.00	\$539,664.07	(\$539,662.00)	\$2.07	\$1.85	\$0.22 89.37%
80-404000-57400000000000	Light Equipment	\$32,000.00	\$0.00	\$0.00	\$32,000.00	\$0.00	\$32,000.00 -
80-404000-57600000000000	Intangibles	\$0.00	\$42,905.60	\$0.00	\$42,905.60	\$42,905.60	\$0.00 100.00%
80-404000-57800000000000	Technologies - Replacement	\$29,130.00	\$0.00	\$0.00	\$29,130.00	\$13,823.24	\$15,306.76 47.45%
	<b>TOTAL</b>	<b>\$3,713,130.00</b>	<b>\$1,250,319.12</b>	<b>\$0.00</b>	<b>\$4,963,449.12</b>	<b>\$1,161,056.23</b>	<b>\$3,802,392.89 23.39%</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>\$9,707,264.00</b>	<b>\$1,269,121.00</b>	<b>\$0.00</b>	<b>\$10,976,385.00</b>	<b>\$5,452,432.20</b>	<b>\$5,523,952.80 49.67%</b>
	<b>TOTAL CWR WATER AGENCY FUND</b>	<b>\$711,688.00</b>	<b>\$1,269,121.00</b>	<b>\$0.00</b>	<b>\$1,980,809.00</b>	<b>(\$172,346.19)</b>	<b>\$2,153,155.19 -</b>



**Central Wyoming Regional Water System  
Joint Powers Board  
Summary of the Treasury  
March 31, 2019**

<b>Operating Accounts at Hilltop Natl Bank</b>	Checking Accounts	Money Market Sweep Accounts	Reconciled Balance	31-Mar-19 Interest Earnings	Interest Rate
Operating Fund Account	\$ 10,647.10	\$ 5,206,880.02	\$ 5,217,527.12	\$ 8,828.87	1.63%
Rate Stabilization Fund Account	10,760.22	83,478.26	94,238.48	138.58	1.63%
General Fund Reserve Account	7,358.10	-	7,358.10	-	0.00%
Total Hilltop Bank Account Deposits	<u>\$ 28,765.42</u>	<u>\$ 5,290,358.28</u>	<u>\$ 5,319,123.70</u>	<u>\$ 8,967.45</u>	

**Money Market Investments at WGIF**

Wyoming Government Investment Fund Total General Reserve		\$ 520,165.04		\$ 1,060.34	1.22%
Total Water Rights Reserve		\$ 1,160.57		2.37	1.22%
Total Capital Construction Reserve		\$ 2,290.19		4.67	1.22%
Total WGIF Deposits		<u>\$ 523,615.80</u>		<u>\$ 1,067.38</u>	

**Certificates of Deposit at Hilltop Natl Bank**

All certificates of deposit have been redeemed and funds moved to the Operating Account.

Account Number	Original Purchase Date	Current CD Balances	Term	Interest Paid & Accrued YTD	Maturity Date	Interest Rate
28562	6/15/2011	\$ -	Cashed in	\$ -	5/14/2017	
28563	6/15/2011	-	Cashed in	-	6/7/2017	
28564	6/15/2011	-	Cashed in	-	6/7/2017	
28565	6/15/2011	-	Cashed in	-	6/15/2017	
28566	6/15/2011	-	Cashed in	-	6/15/2017	
28567	6/15/2011	-	Cashed in	-	6/15/2017	
28756	3/9/2012	-	Cashed in	-	6/2/2017	
Total Certificates of Deposit		<u>\$ -</u>		<u>\$ -</u>		

Total Money Market Funds

\$ 5,813,974.08

**Pledging Detail**

Total Cash and Cash Equivalents

\$ 28,765.42

\$ 5,500,000.00

Amount Pledged

\$ 4,950,000.00

90% of Amount Pledged

\$ -

Cash Held over 90% of Pledged Amount


If number present, transfer from cash to investment pool may be necessary

Central Wyoming Regional Water System  
 Joint Powers Board  
 Aged Trial Balance  
 By Fund  
 March 31, 2019

Fund:	80 CWR Water System Agency						
Customer #	Customer Name						
Invoice #	Inv Date	Original Amount	Current	31-60 Days	61-90 Days	91-120 Days	Over 120 Days
1233	WYOMING DEPARTMENT OF TRANSPORTATION						
171953	2/14/2019	\$1,072.50		\$ 1,072.50			
172662	43543	220	\$ 220.00				
***Customer Bal		1292.5	\$ 220.00	\$ 1,072.50			
CustomerTotal							* \$ 1,292.50
1276	CITY OF CASPER PUBLIC UTILITIES						
172975	3/31/2019	\$14,205.00	\$ 14,205.00				
***Customer Bal		\$14,205.00	\$ 14,205.00				
CustomerTotal							* \$ 14,205.00
2594	LAKEVIEW IMPROVEMENT & SERVICE DISTRICT						
173016	3/29/2019	\$175.93	\$ 175.93				
***Customer Bal		\$175.93	\$ 175.93				
CustomerTotal							* \$ 175.93
2595	SANDY LAKE ESTATES IMPROVEMENT DISTRICT						
173017	3/29/2019	\$1,487.32	\$ 1,487.32				
***Customer Bal		\$1,487.32	\$ 1,487.32				
CustomerTotal							* \$ 1,487.32
2596 33	MILE ROAD IMPROVEMENT & SERVICE DISTRICT						
173018	3/29/2019	\$1,204.26	\$ 1,204.26				
***Customer Bal		\$1,204.26	\$ 1,204.26				
CustomerTotal							* \$ 1,204.26
2597	POISON SPIDER WATER						
173019	3/29/2019	\$1,141.36	\$ 1,141.36				
***Customer Bal		\$1,141.36	\$ 1,141.36				
CustomerTotal							* \$ 1,141.36
2598	PIONEER WATER & SEWER DISTRICT						
173020	3/29/2019	\$6,045.59	\$ 6,045.59				
***Customer Bal		\$6,045.59	\$ 6,045.59				
CustomerTotal							* \$ 6,045.59
2599	WARDWELL WATER & SEWER DISTRICT						
173021	3/29/2019	\$14,304.14	\$ 14,304.14				
***Customer Bal		\$14,304.14	\$ 14,304.14				
CustomerTotal							* \$ 14,304.14
2600	SALT CREEK CWRWS JPB						
173022	43553	\$4,322.41	\$ 4,322.41				
***Customer Bal		\$4,322.41	\$ 4,322.41				
CustomerTotal							* \$ 4,322.41
2601	CITY OF CASPER-REGIONAL WATER						
173023	43553	\$257,297.82	\$ 257,297.82				
***Customer Bal		\$257,297.82	\$ 257,297.82				
CustomerTotal							* \$ 257,297.82
5169	MILE-HI IMPROVEMENT & SERVICE DISTRICT						
173024	43553	\$589.77	\$ 589.77				
***Customer Bal		589.77	\$ 589.77				
CustomerTotal							* \$ 589.77
***Period Totals		302066.1	\$ 300,993.60	\$ 1,072.50			
**Fund Total 80	CWR Water System Agency						* \$ 302,066.10
**# of Customers			11	1			
****Grand Totals		\$ 300,993.60	\$ 300,993.60	\$ 1,072.50			
*****# of Customers			11	1			
****Grand Total							\$ 302,066.10

April 8, 2019

**MEMO TO:** H. H. King Jr., Chairman,  
Members, Central Wyoming Regional Water System Joint Powers Board

**FROM:** Andrew Beamer, P.E., Public Services Director   
Bruce Martin, Public Utilities Manager

**SUBJECT:** Authorizing an Agreement with the City of Casper (City) for the 2019 Roof Replacement Project for the City of Casper and the Central Wyoming Regional Water System

Meeting Type & Date

Regular Central Wyoming Regional Water System Joint Powers Board (CWRWS) Meeting Scheduled for April 16, 2019.

Action Type

Authorization

Recommendation

That the CWRWS, by motion, authorize an agreement in the amount not to exceed \$64,296.67 with the City for the 2019 Roof Replacement Project for the City of Casper and the Central Wyoming Regional Water System.

Summary

The 2019 Roof Replacement Project includes the removal and replacement of the existing roofing systems at Fort Caspar Museum, the Operation Building at the Central Wyoming Regional Water System Water Treatment Plant, and the DAFT Building at the Sam H. Hobbs Wastewater Treatment Plant. The existing roofing systems on the facilities are nearing the end of their operational lives, and a number of leaks have developed causing safety concerns. The new roofing systems will carry a twenty (20) year warranty after installation. Work is scheduled to be completed by July 26, 2019. The estimate prepared by the City Engineering Division was \$200,000.

On Tuesday, February 19, 2019, two (2) bids were received for the 2019 Roof Replacements, Project No. 18-092. The bids received for this work are as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BID AMOUNT</u>
<b>Limmer Roofing, Inc.</b>	<b>Mills, WY</b>	<b>\$140,000.00</b>
Dave Loden Construction, Inc.	Buffalo, WY	\$161,885.00

As required by Wyoming State Statute 16-6-102, in-state bidders receive a five percent (5%) bid preference. As all bids were received from in-state Contractors, no bid preference was granted.

A notice was published in the local newspaper once a week for two consecutive weeks as required by State Statute, and the project was advertised on the City of Casper's website (www.casperwy.gov).

An agreement has been consummated with Limmer Roofing Inc. in the amount of \$140,000 with a \$14,000 contingency fund for a total project cost of \$154,000.00 to perform the 2019 Roof Replacement Project for the City and the CWRWS. The agreement specifies that at the end of the contract, the CWRWS will reimburse to the City their portion of the 2019 Roof Replacement Project for the Water Treatment Plant up to a maximum amount of \$64,296.67.

An agreement has been prepared for the Board's consideration.

#### Financial Considerations

At the conclusion of the contract with Limmer Roofing Inc., the CWRWS will pay an amount up to \$64,296.67, its portion of the contract, to the City.

#### Oversight/Project Responsibility

The agreement will be administered by Bruce Martin, Public Utilities Manager.

#### Attachments

Agreement Between the City and the CWRWS for the 2019 Roof Replacement Project for the City and the CWRWS.

**AGREEMENT BETWEEN THE CITY OF CASPER AND  
THE CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD FOR THE 2019 ROOF  
REPLACEMENT PROJECT**

THIS AGREEMENT is made, and entered into this \_\_\_\_\_ day of April, 2019, by and among the City of Casper, Wyoming, a Municipal Corporation, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as “City,” and the Central Wyoming Regional Water System Joint Powers Board, 1500 Southwest Wyoming Boulevard, Casper, Wyoming 82604, hereinafter referred to as “JPB.” Throughout this document the City and JPB may be collectively referred to as the “Parties.”

WHEREAS, both the City and the JPB desire to have existing roofing systems removed and replaced at the Water Treatment Plant, the Wastewater Treatment Plant, and at the Fort Casper Museum; and,

WHEREAS, because of economies of scale, and manpower efficiencies, it is cost effective for the City and JPB to jointly perform a roof replacement project; and,

WHEREAS, a contract is needed between the parties to delineate the duties and financial responsibilities of each party for the 2019 Roof Replacement Project.

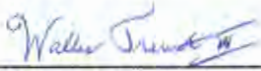
NOW, THEREFORE, it is hereby agreed among the parties that:

1. The City shall be responsible for administering the 2019 Roof Replacement Project on behalf of the JPB and the City. The Contractor’s professional service agreement will be with the City.
2. The JPB shall participate in any upfront meetings, the pre-construction meeting, and the final walkthrough of the completed project.
3. The JPB shall provide access to the Water Treatment Plant roof that is in need of replacement.
4. The anticipated cost for the entire 2019 Roof Replacement Project, including contingency funds in the amount of \$14,000, is One Hundred Fifty-Four Thousand Dollars (\$154,000). The JPB’s share of the cost is anticipated to be Sixty-Four Thousand Two Hundred Ninety-Six Dollars and Sixty-Seven Cents (\$64,296.67) as shown in the cost breakdown in Exhibit “A”.
5. At the end of the project, the City shall bill the JPB for its proportionate share of the cost of the project not to exceed Sixty-Four Thousand Two Hundred Ninety-Six Dollars and Sixty-Seven Cents (\$64,296.67) unless modified by an amendment to this agreement. The City shall prepare and submit to the JPB an itemized bill covering only costs associated with the portion of the 2019 Roof Replacement Project for the Water Treatment Plant. The JPB shall pay the itemized bill within 45 days of receipt.

6. The Parties do not waive any right or rights they may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the Parties specifically reserve the right to assert any and all rights, immunities and defenses they may have pursuant to the Wyoming Governmental Claims Act.

THIS AGREEMENT IS MADE AND DULY EXECUTED on the date first written above by the City Council of the City of Casper and the Board of the Central Wyoming Regional Water System Joint Powers Board.

APPROVED AS TO FORM:



\_\_\_\_\_  
Attorney for the City of Casper

\_\_\_\_\_  
Attorney for Central Wyoming Regional  
Water System Joint Powers Board

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation:

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Charles Powell  
Mayor

ATTEST:

CENTRAL WYOMING REGIONAL  
WATER SYSTEM JOINT POWERS  
BOARD:

\_\_\_\_\_  
Kenneth Waters  
Secretary

\_\_\_\_\_  
H. H. King, Jr.  
Chairman

Exhibit "A"

**2019 Roof Replacements  
Project No. 18-092  
Bid Tabulation**

Item No.	BASE BID ITEMS	QUANTITY	UNIT COST	Engineer's Estimate		Limmer Roofing		Dave Loden Construction, Inc.	
				UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	Fort Caspar Museum Membrane Roofing System	1	LS	\$ 54,000.00	\$ 54,000.00	\$48,920.00	\$48,920.00	\$61,100.00	\$61,100.00
2	WTP Operations Building - 3rd Floor Membrane Roofing System	1	LS	\$ 72,000.00	\$ 72,000.00	\$59,630.00	\$59,630.00	\$58,805.00	\$58,805.00
3	WWTP DAFT Building Membrane Roofing System	1	LS	\$ 74,000.00	\$ 74,000.00	\$31,450.00	\$31,450.00	\$42,180.00	\$42,180.00
<b>TOTAL</b>					<b>\$ 200,000.00</b>		<b>\$140,000.00</b>		<b>\$162,085.00</b>

As required by Wyoming State Statute 16-6-102, in-state bidders receive a five percent (5%) bid preference. As all bids were received from in-state Contractors, no bid preference was granted.

	Roof	Contingency	Total
1) Fort Casper Museum	\$48,920.00	\$4,666.67	\$53,586.67
2) Water Treatment Plant	\$59,630.00	\$4,666.67	\$64,296.67
3) Wastewater Treatment Plant	\$31,450.00	\$4,666.67	\$36,116.67
		<b>Total</b>	<b>\$154,000.00</b>

April 9, 2019

**MEMO TO:** H. H. King Jr., Chairman,  
Members, Central Wyoming Regional Water System Joint Powers Board

**FROM:** Andrew Beamer, P.E., Public Services Director  
Bruce Martin, Public Utilities Manager  
Brian Schroeder, Water Treatment Plant Manager

**SUBJECT:** Caisson No. 3 Pump Refurbishment

Meeting Type & Date

Regular Central Wyoming Regional Water System Joint Powers Board (JPB) Meeting Scheduled for April 16, 2019.

Action Type

Authorization

Recommendation

That the JPB, by motion, authorize the refurbishment of a Goulds Model VIT-CT Caisson No. 3 well pump.

Summary

The Caisson No. 3 pump is one of three collector well pumps located along the North Platte River in the Morad Wellfield and produces on average two million gallons of water per day. These pumps are vital to the overall ground water production operations of the Water Treatment Plant. Additionally, Caisson No. 3 is one of the test wells for the total aerobic spore sampling under the CWRWS EPA Wellfield Management Plan.

This pump was installed in 2014 and has been in continuous operation ever since. Water production from Caisson No. 3 has dropped considerably over the past few months. Staff pulled the pump and sent it to Hydro Inc. to diagnose the reason for the failure. Hydro Inc. discovered the bowl assembly and the bronze impeller were wore to the point of failure and need rebuilt.

The pump can be rebuilt to better than new specifications with an upgraded stainless steel impeller and refurbished bowl assembly for a cost of \$27,771. The cost of a replacement pump would be approximately \$65,000.

Financial Considerations

Funding for this project will come from RWS Reserves.

Oversight/Project Responsibility

Brian Schroeder, Water Treatment Plant Manager

Attachments

Professional Services Agreement with Exhibit "A"

**Agenda Item  
# 8 b**



# CONTRACT FOR PROFESSIONAL SERVICES

## PART I - AGREEMENT

This Contract for Professional Services (“Contract”) is entered into on this \_\_\_\_ day of April 2019, by and between the following parties:

1. The Central Wyoming Regional Water System Joint Powers Board, A Wyoming Joint Powers Board, 1500 SW Wyoming Boulevard, Casper, Wyoming 82604 (“Owner”).

2. Hydro Inc., 115 West 56<sup>th</sup> Avenue, Denver, Colorado 80216 (“Contractor”).

Throughout this document, the Owner and the Contractor may be collectively referred to as the “parties.”

### RECITALS

A. The Owner is undertaking a project to evaluate and refurbish Caisson No. 3 pump.

B. The project requires professional services for the evaluation and refurbishing of Caisson No. 3 pump to original equipment manufacturer specifications or better.

C. The Contractor represents that it is ready, willing, and able to provide the professional services to Owner as required by this Contract.

D. The Owner desires to retain the Contractor for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project: See attached Exhibit “A” as modified, Commercial Terms do not apply (Scope of Work).

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 17th day of May 2019.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of Twenty-Seven Thousand Seven Hundred Seventy-One Dollars (\$27,771.00).

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Central Wyoming Regional Water System Joint Powers Board. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the Owner for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the Owner's general credit policy, those amounts may be deducted from the payment being made by the Owner to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the Owner and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the Owner's and the Contractor's authorized representatives.

The Owner and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

[The rest of this page is intentionally left blank]

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM:

\_\_\_\_\_

ATTEST

Central Wyoming Regional Water System  
Joint Powers Board  
A Wyoming Joint Powers Board

\_\_\_\_\_  
Kenneth Waters  
Secretary

\_\_\_\_\_  
H. H. King, Jr.  
Chairman

WITNESS

CONTRACTOR  
Hydro Inc.  
115 West 56<sup>th</sup> Avenue  
Denver, Colorado 80216

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

## **CONTRACT FOR PROFESSIONAL SERVICES**

### **PART II - GENERAL TERMS AND CONDITIONS**

#### **1. TERMINATION OF CONTRACT:**

1.1 The Owner may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the Owner, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the Owner for damages sustained by the Owner, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the Owner may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the Owner from the Contractor are determined.

#### **2. CHANGES:**

The Owner may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the Owner and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by Owner.

#### **3. ASSIGNABILITY:**

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the Owner: provided, however, that claims for money due or to become due the Contractor from the Owner under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the Owner within five (5) business days of any assignment or transfer.

#### **4. AUDIT:**

The Owner, or any of its duly authorized representatives, shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the Owner, and upon completion of the services to be performed, they will be turned over to the Owner provided that, in any case, the Contractor may, at no additional expense to the Owner, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the Owner.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the Owner.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. In the event that either of the parties hereto shall initiate suit against the other predicated in any manner upon this agreement, such suit shall be filed with the state or federal courts of the State of Wyoming located within Natrona County, Wyoming, which shall have the sole and exclusive jurisdiction over such claims. Through execution hereof, the Contractor concedes in personam and subject matter jurisdiction in relation to any claim relating to this agreement, which is pursued through litigation. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments

and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the Owner. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the Owner. Any approved subcontractor shall be paid by the Contractor.

The labor to be performed by the Contractor under this agreement may require the Contractor to comply with the Wyoming Preference Act of 1971, as amended, W. S. § 16 – 6 – 201 et seq. It is the legal responsibility of the Contractor to determine whether the identified Act is applicable to the Contractor while performing the services/labor detailed herein. If the Contractor determines that the identified Act is applicable, the Contractor then becomes legally obligated to comply with the identified Act in all regards while providing labor upon the project herein described.

All questions relating to compliance of the Contractor under the Act should be addressed by the Contractor to:

State of Wyoming Department of Workforce Services  
Casper Workforce Center  
851 Werner Court, Suite 120  
Casper, WY 82601  
Phone #: 307-234-4591  
Fax #: 307-266-1238  
[www.Wyomingworkforce.org](http://www.Wyomingworkforce.org)

Through execution of this contract, the Contractor certifies that if the identified Act is applicable to this project, Contractor has met, and will continue to meet all obligations incumbent upon it as set forth under the identified Act throughout the term of the project identified herein.

11. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location. The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
3. Workers’ Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor’s profession, with limit no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Contractor maintains higher limits than required under this Agreement, then the Owner shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Owner.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The Owner, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this contract, the Contractor's insurance coverage shall be primary insurance as respects the Owner, its officers, elected and appointed officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the Owner, its officers, elected and appointed officials, employees, agents or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the Owner. Such notice to the Owner shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

Contractor hereby grants to Owner a waiver of any right to subrogation which any insurer of said Contractor may acquire against the Owner by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Owner has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

Contractor has two options regarding deductibles and self-insured retentions:

- a. *Option 1:* Any deductibles or self-insured retentions must be declared to and approved by the Owner. Unless otherwise approved by the Owner in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the Owner, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the Owner may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.



- b. *Option 2:* Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the Owner.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least three (3) years after completion of the contract of work.* However, Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of *three (3) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

Contractor shall furnish the Owner with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the Owner before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The Owner reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that the Owner is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*

Owner reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. Contractor agrees to indemnify the Owner, the Owner's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the Owner by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the Owner specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

[The rest of this page is intentionally left blank]

# Exhibit "A"



**Hydro Inc.**  
Hydro Rocky Mountain, Inc.  
115 W. 56th. Avenue  
Denver, CO 80216  
Phone: (303) 293-8775  
Fax: (303) 293-8843  
[www.hydroinc.com](http://www.hydroinc.com)

Date: 4/4/2019

**Customer: Central Wyoming Regional Water System**

Equipment Location: 1500 SW Wyoming Blvd.  
Casper, WY 82604

Attention: Mathew Mosteller  
e-mail: [mmosteller@cityofcasper.com](mailto:mmosteller@cityofcasper.com)  
Phone: 3072656063

Reference: Hydro Sales Order #: 16381  
Customer PO #: TBD

Subject: Repair of your Goulds/Xylem, Model: VIT-CT, 1 Stage Pump  
Serial Number: 4074969

Thank you for the opportunity to provide our services in the repair of your Goulds/Xylem pump. The attached work scope and proposal is based on the results of a complete "As Found" inspection applied to this unit upon its arrival at our Denver Service Center.

For your convenience, we have divided this proposal to include the following sections:

- Section No. 1 Detailed Recondition Requirements
- Section No. 2 Detailed Parts Requirements
- Section No. 3 Buy Out Requirements
- ~~Section No. 4 Pricing Summary and Commercial Terms~~

If you have any questions or need any additional information regarding this proposal, please feel free to contact us at any time.

We look forward to your advisement.

Sincerely,

Matt Haisten  
Account Manager



Email: [mhaisten@hydroinc.com](mailto:mhaisten@hydroinc.com)

Phone: 307-247-9607

115 W. 56<sup>th</sup> Ave.

Denver, CO 80216

[www.hydroinc.com](http://www.hydroinc.com)

### Section No. 1 - Detailed Recondition Requirements

Ref #	Qty	Part Name	Condition/ Recommended Scope	Material
RW1	1	Disassemble and Inspect	Disassemble pump completing disassembly inspection report and following the disassembly photo process. Sandblast and inspect components. Inspect customer supplied new parts. Prepare recommended workscope.	HRMI
RW2	1	Discharge Head	Clean and deburr, Paint all wetted areas with Tnemec N-140 POTA-POX PLUS coating; Paint head outside with customer specific black paint; Final inspect and prep for assembly	Cast Iron
RW3	1	Stuffing Box	Remove Bearing, Install new bearing and secure; Inspect; Clean and deburr, Paint all wetted areas with Tnemec N-140 POTA-POX PLUS coating & prep for assembly	Cast Iron
RW4	1	Column to Discharge Head Adapter	Clean and deburr, Paint all wetted areas with Tnemec N-140 POTA-POX PLUS coating & prep for assembly	Steel
RW5	5	Intermediate Columns	Clean and deburr, Paint all wetted areas with Tnemec N-140 POTA-POX PLUS coating & prep for assembly	Steel
RW6	1	Lower Column	Clean and deburr, Paint all wetted areas with Tnemec N-140 POTA-POX PLUS coating & prep for assembly	Steel
RW7	1	Lower Column to Bowl Adapter	Drill out Qty-11 bolts and re-tap threaded holes; Remove bearing, Install new bearing and secure; Inspect; Paint all wetted areas with Tnemec N-140 POTA-POX PLUS coating & prep for assembly	Steel
RW8	1	Bowl	Remove bearing; Install new bearing; Inspect; Paint all wetted areas with Tnemec N-140 POTA-POX PLUS coating & prep for assembly	Cast Iron
RW9	1	Suction Bell	Remove bearing and wear ring; Install new bearing and wear ring; Inspect; Paint all wetted areas with Tnemec N-140 POTA-POX PLUS coating & prep for assembly	Cast Iron
RW10	6	Column Spider	Clean and deburr, Install new bearing & prep for assembly	316ss
RW11	1	Head Shaft	Clean and deburr; Inspect and prep for assembly	416 PSQ
RW12	6	Line Shaft	Clean and deburr; Inspect and prep for assembly	416 PSQ
RW13	1	Bowl Shaft	Clean and deburr; Inspect and prep for assembly	416 PSQ
RW14	8	Line Shaft Coupling	Clean and deburr; Inspect and prep for assembly	416ss
RW15	1	Sand Collar	Clean and deburr; Inspect and prep for assembly	416ss
RW16	1	Impeller Collet	Clean and deburr; Inspect and prep for assembly	416ss
RW17	1	Packing Gland	Clean and deburr; Inspect and prep for assembly	Steel
RW18	1	Pump Assembly	Consolidate all work orders and documents and verify package is complete and ready for assembly, gather and wash all components in preparation for assembly, perform and record complete as built inspection report, assemble pump complete taking lateral float at each stage, paint, tag and prep for shipment.	Na
RW19	1	Shipping	Ship per City of Casper requirements	Na

**Section No. 2 - Detailed Parts Requirements**

Ref #	Qty	Part Name	Condition/ Recommended Scope	Material
MN1	1	Impeller	Manufacture new	316ss
MN2	1	Bearing, Stuffing box	Manufacture new	932 Bronze
MN3	1	Bearing, Column to Bowl Adapter	Manufacture new	932 Bronze
MN4	1	Bearing, Bowl	Manufacture new	932 Bronze
MN5	1	Bearing, Suction Bell	Manufacture new	932 Bronze
MN6	1	Wear Ring, Suction Bell	Manufacture new	932 Bronze
MN7	6	Spider Bearings	Manufacture new	Neoprene FS
MN8	6	Column Coupling	Manufacture new	Steel

**Section No. 3 - Buy Out Requirements**

Ref #	Qty	Part Name	Condition/ Recommended Scope	Material
BO1	1	Hardware Package	New	316ss
BO2	2	Packing Gland Studs	New	316ss
BO3	2	Packing Gland Nuts	New	316ss
BO4	6	Stuffing Box Bolting	New	316ss
BO5	2	Stuffing Box Plugs	New	316ss
BO6	1	Stuffing Box O-ring	New	316ss
BO7	12	Discharge Head to Column Bolting	New	316ss
BO8	2	1/2" NPT Plug	New	316ss
BO9	4	3/4" NPT Plug	New	316ss
BO10	1	1/4" NPT to 1/2" King Nipple	New	316ss
BO11	1	1 1/2" NPT Plug	New	316ss
BO12	24	Suction Bell and Bowl Bolting	New	316ss

**Section 4 - Pricing Summary and Commercial Terms**

Freight In/Out.....\$2,500.00  
 Dissassembly, Assembly, Cleaning and Inspection Labor.....\$12,650.00  
 Pump New parts.....\$12,621.00  
 Total Cost: .....\$27,771.00

~~Delivery:~~ ~~We Estimate a Shipment of 4 Weeks from our Denver Service Center after receipt of an Electronic or Hard Copy Purchase Order.~~  
 Shipping Charges: Pre-Pay and Add (In and Out), pending other arrangements.  
 F.O.B. Casper, Wyoming  
~~Payment Terms:~~ ~~Net 30~~  
~~Pricing:~~ ~~Less Applicable Taxes~~  
~~Warranty:~~ ~~Our Standard Warranty of One (1) year from shipment date shall apply to this order.~~

## 2019 Choice Gas Selection Options

### Wyoming Producer-Consumer Alliance

Casper Division

Pricing Plan	Price Per Therm	Confirmation Code
Fixed Price 1 Year	0.369	95051
Fixed Price 2 Year	0.359	95052
Index Price 1 Year	CIG + 0.14	95053
Index Price 2 Year	CIG + 0.14	95054
Blended Price 1 Year	0.369 and CIG + 0.14	95055
Blended Price 2 Year	0.359 and CIG + 0.14	95056

### Wyoming Community Gas

PRICE OPTION	FIXED	ADDER	PRICE CODE
FIXED-1YR	\$0.331		19011
FIXED-2YR	\$0.327		19106
INDEX-1YR		\$0.095	28508
INDEX-2YR		\$0.095	28605

### Vista Energy Marketing

<p><b>Fixed</b></p> <p>Fixed Rate per therm</p> <p><a href="#">Details</a></p>	<p>1yr - 76049</p> <p style="text-align: center;"><b>35.5</b></p> <p style="text-align: center;"><i>cents per therm</i></p> <p style="text-align: center;"><b>Select</b></p>	<p>2yr - 76182</p> <p style="text-align: center;"><b>34.8</b></p> <p style="text-align: center;"><i>cents per therm</i></p> <p style="text-align: center;"><b>Select</b></p>
<p><b>Index +</b></p> <p>C I G Market Index + Adder</p> <p><a href="#">Details</a></p>	<p>1yr - 76256</p> <p style="text-align: center;"><b>+11.6</b></p> <p style="text-align: center;"><i>cents per therm</i></p> <p style="text-align: center;"><b>Select</b></p>	<p>2yr - 76258</p> <p style="text-align: center;"><b>+11.5</b></p> <p style="text-align: center;"><i>cents per therm</i></p> <p style="text-align: center;"><b>Select</b></p>



**CenterPoint Energy Services, Inc.**

FEATURED PRODUCT	CONFIRMATION CODE	TERM	FEATURES	RATE
 Fixed Rate 12	43101	THRU 3-31-2020	FIXED <a href="#">See Details</a>	<b>\$0.395</b> per Therm
 Fixed Rate 24	43103	THRU 3-31-2021	FIXED <a href="#">See Details</a>	<b>\$0.389</b> per Therm
 Indexed Rate 12	43102	THRU 3-31-2020	INDEXED <a href="#">See Details</a>	<b>\$0.384</b> per Therm
 Indexed Rate 24	43104	THRU 3-31-2021	INDEXED <a href="#">See Details</a>	<b>\$0.38</b> per Therm
 Managed 12	43109	THRU 3-31-2020	MANAGED <a href="#">See Details</a>	<b>\$0</b> per Therm

**Black Hills Energy Services**

<input type="radio"/> Fixed Rate 1 Year <a href="#">?</a>	\$0.329	Conf 13111	<input type="radio"/> Fixed Rate 2 Year <a href="#">?</a>	\$0.325	Conf 12035
<input type="radio"/> Index Rate 1 Year CIG	\$0.089	Conf 13405	<input type="radio"/> Index Rate 2 Year CIG	\$0.089	Conf 12105

**Archer Energy, LLC**

**CASPER**

Term: 2 Years

ArcherPro Rate: **\$0.359**

Enrollment Code: 92004

**Black Hills Gas Distribution, LLC – Pass-On Rate**

DIVISION	ESTIMATED RATE PER THERM	CONFIRMATION CODE
Casper	\$ .3064	99001

April 10, 2019

MEMO TO: H. H. King, Jr., Chairman  
Members, Central Wyoming Regional Water System Joint Powers Board

FROM: Andrew Beamer, P.E., Public Services Director  
Bruce Martin, Public Utilities Manager

SUBJECT: Fiscal Year 2019-20 Budgets – Water Treatment Plant Operations Budget and  
Regional Water System Agency Budget

### **Budget Narrative**

Find below the narrative regarding the Water Treatment Plant (WTP) Operations Budget and the Regional Water System Agency Budget. Only critical and higher dollar line items will be discussed.

The Public Utilities Division, in the preparation of the FY20 budget, has made serious efforts to maintain the Operations Budget at FY19 levels. The Regional Water System Agency Budget is driven by new and replacement capital projects more than by operational expenditures.

Many Operations Budget line items will be status quo, or close to the FY19 budget. However, increases will be seen in the areas of personnel costs, equipment repair and supply costs, safety equipment costs, and laboratory supply costs. Personnel costs are a function of employee progression or promotion as higher levels of certification are achieved, as well as by recently reinstated step increases. Safety supply costs are largely driven by the need to maintain OSHA compliant safety programs and to address findings detailed in OSHA audits. EPA regulations and mandated equipment, and the materials and supplies needed to maintain that equipment, have caused the increase in laboratory supplies.

An increase in the Agency Budget revenues is anticipated to come from a proposed rate increase, increased system investment charge fees, and a slight increase from investment interest. Capital revenue is expected from DWSRF Loan #213 for the PLC/SCADA Upgrade Project. Completion of large capital projects is variable and can spread across multiple budget years.

The new and replacement capital expenditures in the Agency Budget generally follow the WTP Capital Improvement Plan (CIP). There have been many projects added to the CIP, some of which are Priority 1 and 2 recommendations from the recently completed WTP Facilities Plan.

## Water Treatment Plant Operations Budget

### Personnel Services

- a) Personnel Costs - \$1,070,500 – This represents a \$19,735 increase over the FY19 budget. Personnel budget increases include increased health insurance costs, step increases, and increases in standby pay and clothing allowances. There is no COLA proposed for FY19.

### Contractual Services

- a) Lab Testing – \$46,500 – This represents a decrease of \$10,000 from the FY19 budget. The WTP is not required to participate in any UCMR testing this year.
- b) Refuse Collection - \$40,000 – No change from the FY19 budget. This line item is mainly for sludge disposal. The two backwash water ponds and the two Actiflo sludge ponds are cleaned yearly. Waste sludge capacity in these ponds is critical to the operations of the surface water treatment plant. Staff has stabilized the operation of these ponds and data from the past couple of years indicates that a budget of \$40,000 is sufficient for refuse disposal.
- c) Equipment Repairs - \$50,000 – This represents a \$5,000 increase over the FY19 budget. The primary reason for this increase is aging equipment and increased cost of repair.
- d) Maintenance Agreements - \$31,049 – This represents a slight increase of \$735 from the FY19 budget. This line item covers agreements with outside service providers for such items as HVAC, instrumentation, elevator, chiller, chloramine analyzers, fire sprinkler system, and work order system that are beyond the expertise and/or certification of the Water Treatment Plant staff.
- e) Interdepartmental Services - \$252,311 – This is a decrease of \$3,690 from the FY19 budget. This line item covers the salary and benefits for two Utility Workers assigned to Water Distribution but paid by the Water Treatment Plant Operations Budget. Also covered in this line are costs associated with Information Technology, Finance, Human Resources, City Council, City Manager, and City Attorney services.
- f) Insurance & Bonds – \$22,099 – This is an \$88 decrease from the FY19 budget. This line item covers liability insurance, etc. for the eleven WTP employees who are City of Casper employees.
- g) Energy - Electricity - \$854,760 – No change from the FY19 budget as no rate increase is expected from Rocky Mountain Power. Electric usage is greatly dependent upon summertime water sales.

- h) Energy – Natural Gas - \$50,000 – No change from the FY19 budget. This cost is heavily dependent upon the winter weather. Prior year’s data indicates that a budget of \$50,000 should be sufficient for natural gas.

#### Materials and Supplies

- a) Chemicals - \$750,000 – This amount is unchanged from the FY19 budget. This line item was increased by \$120,000 in FY17. Current projections show that, even with a slight increase in chemical costs, \$750,000 is sufficient.
- b) Other Materials and Supplies - \$67,785 – This represents an increase of \$24,785 over the FY19 budget. This line item covers office supplies, safety equipment, machinery supplies, and laboratory supplies. The major increases for FY20 include safety supplies to meet OSHA requirements, and lab supplies related to the EPA mandated total chlorine analyzers.
- c) Booster Station Supplies - \$15,000 – This amount is unchanged from the FY19 budget. These are costs associated with repairs at the RWS booster stations.
- d) Bulk Fuel - \$10,000 – This amount is unchanged from the FY19 budget and is the line item that will be used for purchasing fuel for the new emergency generator.

#### Summary

This budget is a break-even budget in that it covers reimbursement to the City from the Regional Water System for operation, maintenance, and management of the Regional Water System.

The FY20 Operations Budget is 0.5% greater than the FY19 Operations Budget. In large part, the increase is a result of increased personnel costs, equipment repair and supply costs, safety equipment costs, and laboratory supply costs.

### **Central Wyoming Regional Water System Agency Budget**

#### Revenue

- a) Water Rate Revenue – \$7,245,166 - This reflects an increase of \$315,722 over the FY19 budget. These revenues are proportioned to each wholesale entity based on the January 2018 – December 2018 percentage of RWS production based on a five-year average of total RWS production.
- b) Interest on Investments –\$70,000 – This is an increase of \$53,000 from FY19 based on data from previous years.

- c) System Development Charges - \$245,000 – This is a \$146,500 increase from the FY19 budget. The SIC rates recommended from the recent cost of services and SIC study went into effect January 1, 2019.
- d) State Loans – \$1,300,000 - This is the Drinking Water State Revolving Fund Loan for the PLC/SCADA Upgrade Project.

Personnel Services

None - The RWSJPB contracts with the City for all management, operation, and maintenance of the Regional Water System. Personnel costs are included in the Water Treatment Plant Operations Budget.

Contractual Services

- a) Consulting Fees – \$15,000 – This amount for outside consulting work is unchanged from the FY19 budget.
- b) Legal Fees - \$30,000 – This is a \$15,000 increase from FY19 due to anticipated increased legal representation needs.
- c) Accounting & Auditing - \$32,000 - This is a \$1,000 increase from FY19 and is based on the Audit Engagement Agreement with Skogen, Cometto & Associates P.C. for Auditing Services for FY2019 and FY2020.
- d) Insurance & Bonds – \$92,023 – No change from the FY19 budget.
- e) Travel & Training - \$2,000 – This is for RWS Board travel and training. The breakout is as follow:
  - Travel - \$ 1,000
  - Training - \$ 1,000

Debt Service

- a) Principal Payments - \$2,086,798- This reflects the Principal for the City Loan to the RWS which occurred in FY12, two WWDC loans, and four DWSRF loans per the amortization schedules:
  - City Loan - \$ 1,393,925
  - WWDC (New Construction) - \$ 335,032
  - WWDC (Rehabilitation) - \$ 107,001
  - DWSRF Loan #115 (Emergency Power) - \$ 96,211
  - DWSRF Loan #129 (Zone IIB Imp.) - \$ 23,042
  - DWSRF Loan #153 (Backwash Tank) - \$ 65,116
  - DWSRF Loan #213 (PLC/SCADA) - \$ 66,471

b) Interest Expense - \$483,778 – This reflects the interest expense for the City Loan to the RWS, two WWDC loans, and four DWSRF loans per the amortization schedules:

- City Loan - \$ 141,599
- WWDC (New Const.) - \$ 160,897
- WWDC (Rehab.) - \$ 51,386
- DWSRF Loan #115 (Emergency Power) - \$ 56,314
- DWSRF Loan #129 (Zone IIB Imp.) - \$ 11,828
- DWSRF Loan #153 (Backwash Tank) - \$ 25,590
- DWSRF Loan #213 (PLC/SCADA) - \$ 36,164

#### Capital – New

a) Buildings – \$147,000 – This covers the following:

- Filter Monorail Hoist Safety System – \$147,000 - This project will install a hoist safety system for confined space entry into the filters for maintenance. This is an OSHA requirement.

b) Improvements Other Than Buildings – \$51,000 – This covers the following:

- Plant Landscaping – \$20,000 - This project will install an irrigation system and landscaping at the WTP.
- Caisson Well Variable Frequency Drives - \$31,000 – This project will be to install VFD's on five ground water wells to allow for optimized flow control directly from the WTP control room.

c) Light Equipment - \$10,000 – This covers the following:

- Shop Tools - \$10,000 – Shop tools and equipment needed for in-house WTP maintenance and repair.

d) Technologies – No new technology equipment this year.

#### Capital – Replacement

a) Buildings - \$135,000 – This is for the following:

- Security - \$35,000 – This is an on-going project that included the installation of security equipment including entrance gate upgrades, door-card access system, and several fixed, PTZ, and long-range cameras, external light replacements, and fire alarm installations. This line item will be used for additional security upgrades and door replacements at the Raw Water and Ozone buildings.
- Roof Replacement - \$80,000 – This is to replace the roofing systems at Raw Water, and Pioneer and Airport Booster Stations.



- Coating System Rehabilitation - \$20,000 – This will be for building and external pipe recoating.

b) Improvements Other Than Buildings - \$890,000 - This includes:

- Major Equipment Replacements - \$75,000 - This is for unanticipated equipment replacements during the year. Water Treatment Plant and/or wellfield equipment will fail unexpectedly needing immediate replacement or renovation.
- Groundwater Well Turbidimeter Repl. - \$30,000 - The RWS has 29 wells. Turbidimeters on each well were a requirement of EPA for their approval of Riverbank Filtration as a GWUDI alternative filtration technology in 2005. The existing turbidimeters are no longer supported by the vendor and replacement parts are difficult to obtain.
- Well Pumps - \$45,000 – This will purchase three spare well pumps for the wellfield. Twenty-six of the wells use the same pump. The existing pumps were installed in 1999 and are coming to the end of their life cycle. It is important to have spare well pumps in inventory because of the long lead time needed for their purchase.
- Mag Meter Replacements - \$50,000 – There are multiple mag meters throughout the RWS that are failing and/or are no longer supported. This on-going project is for mag meter replacements.
- Well Rehabilitation - \$100,000 - The RWS has 29 wells in the Ft. Caspar and Dempsey Acres wellfields. Every two – three years monies are allocated to rehabilitate two wells to achieve higher yields and clean the well screens of incrustation. This is cost effective as well water is considerably less expensive to treat than surface water.
- 48” Well Water Pipe Restraint - \$16,000 – This project is to install pipe restraints on the well water pipe in the ozone building where movement has been identified.
- Actiflo Hydrocyclone Improvements - \$56,000 – This project is to refurbish the Actiflo Hydrocyclone system.
- Ozone Heat Rejection and Cooling Water Pump Replacements - \$33,000 – There are three heat rejection, and three cooling water pumps on the ozone system. This will be a three year project to replace one of each pump per year.
- WTP Admin Area Carpet Replacement - \$22,000 – This project is to replace the carpet in the WTP Administration area.
- Raw Water Switch Gear and VFD Replacements - \$200,000 – This will replace the electrical switchgear in the raw water pump station as well as add VFD’s for pump control. This project has been re-budgeted from FY19.
- Ground Water High Service Pump VFD Replacement - \$100,000 – This will replace the existing 20 year old VFD.
- HVAC System Pump and Valve Replacement – \$50,000 – This project is to replace failing pumps and valves on the WTP building HVAC system.
- Actiflo Gate Actuator Replacement - \$8,000 – This project is to replace the existing manual actuators with automatic actuators.

- Gravity Filter Particle Counter Replacements - \$30,000 – This project is to replace the six existing counters that have failed. This upgrade will aid in optimizing filter performance.
- Gravity Filter Level Indicators - \$15,000 – This project is to replace the six existing level indicators that have failed. This upgrade will aid in optimizing filter performance.
- GW System Hydrogen Peroxide Pumps and VFD's - \$10,000 – This project is to upgrade the hydrogen peroxide system with new pumps and VFD's.
- LOX System Heater Replacement - \$50,000 – This project is to replace one LOX system heater and burst disc. There are two of these systems, both at the end of their life. One system was replaced in FY19 and one is scheduled to be replaced in FY20.

c) Intangibles – None this year.

d) Light Equipment – None this year.

e) Technologies - \$6,000 – This includes:

- Computers - \$6,000 – Replacement computers at the WTP.

### Summary

Staff considers the budgeted requests for both operational and capital to be responsible expenses for meeting the Regional Water System's public health and regulatory responsibilities to its customers for the present and for the future while minimizing the amount of wholesale rate increases.

The recently completed WTP Facilities Plan brought to light several capital projects that need to be addressed. Additionally, WTP staff has taken an in-depth look at equipment and processes and have made recommendations for numerous capital equipment replacements and optimizations. Because of the age of much of the equipment and unit processes at the WTP and wellfields (19 years old or older), there is need for many smaller dollar unit and equipment replacements this budget year which will continue into the future.

The FY20 capital budget is aggressive. Close attention will have to be paid to the cash flow as the fiscal year progresses. A few of the capital projects may not be able to be completed in FY20 depending on cash flow.

AccountName	Account	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL YTD 4/6/19	FY19 REVISED BUDGET	FY19 ESTIMATE	FY20 PROPOSED	% VAR
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**FUND NUMBER 55 - Casper Regional Water System Fund**

REVENUE

AccountName	Account	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL YTD 4/6/19	FY19 REVISED BUDGET	FY19 ESTIMATE	FY20 PROPOSED	% VAR
<b>340</b>	<b>Water Treatment Plant</b>							
<hr/>								
Program Code:	000							
<hr/>								
<b>0 - REVENUE</b>								
<hr/>								
Interdepartmental Services	55-340000-44800000000000		(\$28,637)	(\$18,608)	<b>(\$24,810)</b>	(\$26,878)	<b>\$0</b>	-100.00%
Intergovernmental Reimbursements	55-340000-47020000000000	(\$2,859,749)	(\$2,892,194)	(\$2,225,423)	<b>(\$3,263,443)</b>	(\$3,273,421)	<b>\$3,333,139</b>	- 202.14%
		(\$2,859,749)	(\$2,920,831)	(\$2,244,030)	<b>(\$3,288,253)</b>	(\$3,300,298)	<b>\$3,333,139</b>	-201%
<hr/>								
PROGRAM TOTAL		(\$2,859,749)	(\$2,920,831)	(\$2,244,030)	<b>(\$3,288,253)</b>	(\$3,300,298)	<b>\$3,333,139</b>	-201%
<hr/>								
Total for Water Treatment Plant		(\$2,859,749)	(\$2,920,831)	(\$2,244,030)	<b>(\$3,288,253)</b>	(\$3,300,298)	<b>\$3,333,139</b>	-201%
<hr/>								
TOTAL FUND REVENUE		(\$2,859,749)	(\$2,920,831)	(\$2,244,030)	<b>(\$3,288,253)</b>	(\$3,300,298)	<b>\$3,333,139</b>	-201%

EXPENSE

AccountName	Account	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL YTD 4/6/19	FY19 REVISED BUDGET	FY19 ESTIMATE	FY20 PROPOSED	% VAR
<b>340</b>	<b>Water Treatment Plant</b>							
Program Code:	401							
<b>1 - PERSONNEL</b>								
Water Plant Operator I	55-340401-50100352000000			\$0	\$738	\$738		
Water Plant Operator II	55-340401-50100353000000	\$16,606	\$0	\$28,389	\$39,000	\$39,000	\$16,773	-56.99%
Water Treat Plant Operator III	55-340401-50100354000000	\$97,072	\$114,549	\$91,155	\$56,452	\$91,155	\$126,262	123.66%
Water Treatment Plant Manager	55-340401-50100356000000	\$98,417	\$99,525	\$78,012	\$101,515	\$101,515	\$101,515	0.00%
Water Plant Operator IV	55-340401-50100357000000	\$189,503	\$195,700	\$152,417	\$257,419	\$257,419	\$226,125	-12.16%
Instrument & Controls Tech	55-340401-50100720000000	\$61,035	\$48,550	\$42,293	\$54,801	\$54,801	\$41,944	-23.46%
Water Plant Lead Operator	55-340401-50100729000000	\$81,662	\$81,662	\$64,011	\$83,296	\$83,296	\$83,296	0.00%
Plant Mechanic II	55-340401-50100744000000	\$60,079	\$61,417	\$47,661	\$61,951	\$61,951	\$61,942	-0.01%
Custodial Maintenance Worker I	55-340401-50100810000000	\$29,533	\$34,429	\$27,022	\$35,112	\$35,112	\$35,110	0.00%
Administrative Assistant I	55-340401-50207602000000	\$16,574	\$17,178	\$13,084	\$18,948	\$18,948	\$20,835	9.96%
Standby	55-340401-50310000000000	\$6,862	\$5,268	\$5,251	\$7,392	\$7,392	\$12,000	62.34%
Overtime	55-340401-50320000000000	\$7,083	\$7,930	\$4,102	\$14,977	\$14,977	\$14,000	-6.52%
Supplemental Pay	55-340401-50410000000000		\$50	\$10,000	\$11,000	\$11,000	\$0	-100.00%
Health Insurance	55-340401-51110000000000	\$109,093	\$122,749	\$119,611	\$140,709	\$140,709	\$172,926	22.90%
Other Insurance - Benefits	55-340401-51130000000000	\$4,364	\$3,751	\$2,932	\$3,422	\$3,422	\$3,569	4.30%
Social Security Contributions	55-340401-51200000000000	\$49,305	\$48,705	\$41,493	\$59,463	\$59,463	\$57,054	-4.05%
Retirement Contributions	55-340401-51300000000000	\$54,244	\$54,341	\$46,256	\$61,666	\$61,666	\$64,305	4.28%
Federal Tax	55-340401-51450000000000			\$3,712	\$4,083	\$4,083	\$0	-100.00%
Workers' Compensation	55-340401-51600000000000	\$20,280	\$20,944	\$19,366	\$25,821	\$25,821	\$19,988	-22.59%
Accrued Leave	55-340401-51710000000000		\$160	\$0	\$6,200	\$6,200	\$6,000	-3.23%

AccountName	Account	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL YTD 4/6/19	FY19 REVISED BUDGET	FY19 ESTIMATE	FY20 PROPOSED	% VAR
Allowances - Other	55-340401-51750000000000	\$6,000	\$5,940	\$4,750	<b>\$6,000</b>	\$6,000	<b>\$5,856</b>	-2.40%
Clothing Allowance	55-340401-51760000000000	\$493	\$458	\$207	<b>\$800</b>	\$800	<b>\$1,000</b>	25.00%
		<b>\$908,205</b>	<b>\$923,305</b>	<b>\$801,723</b>	<b>\$1,050,765</b>	\$1,085,468	<b>\$1,070,502</b>	2%
<b>2 - OPERATIONS</b>								
Lab Testing	55-340401-52190000000000	\$40,319	\$32,300	\$21,714	<b>\$52,000</b>	\$41,551	<b>\$42,000</b>	-19.23%
Sewer	55-340401-52510000000000	\$252	\$261	\$210	<b>\$275</b>	\$275	<b>\$300</b>	9.09%
Refuse Collection	55-340401-52520000000000	\$34,396	\$14,172	\$17,673	<b>\$40,000</b>	\$37,321	<b>\$40,000</b>	0.00%
Energy - Electricity	55-340401-52530000000000	\$704,120	\$747,491	\$514,490	<b>\$731,340</b>	\$755,384	<b>\$731,340</b>	0.00%
Energy - Natural Gas	55-340401-52540000000000	\$48,083	\$51,481	\$37,361	<b>\$50,000</b>	\$47,287	<b>\$50,000</b>	0.00%
Equipment Repairs	55-340401-52700000000000	\$38,611	\$33,452	\$32,195	<b>\$45,000</b>	\$52,724	<b>\$50,000</b>	11.11%
Maintenance Agreements	55-340401-52760000000000	\$24,317	\$43,206	\$23,343	<b>\$30,314</b>	\$33,839	<b>\$31,049</b>	2.42%
Insurance & Bonds	55-340401-53200000000000	\$20,781	\$20,188	\$22,187	<b>\$22,187</b>	\$22,187	<b>\$22,099</b>	-0.40%
Telecommunications	55-340401-53300000000000	\$2,342	\$2,195	\$1,046	<b>\$3,500</b>	\$2,509	<b>\$2,200</b>	-37.14%
Postage/Shipping	55-340401-53330000000000	\$472	\$290	\$506	<b>\$750</b>	\$542	<b>\$750</b>	0.00%
Advertising	55-340401-53400000000000	\$907	\$648	\$484	<b>\$700</b>	\$747	<b>\$800</b>	14.29%
Printing/Reproduction	55-340401-53500000000000	\$0	\$0	\$0	<b>\$1,000</b>	\$500	<b>\$1,000</b>	0.00%
Travel & Training	55-340401-53700000000000	\$1,118	\$2,135	\$2,526	<b>\$4,000</b>	\$3,341	<b>\$4,000</b>	0.00%
Interdepartmental Charges	55-340401-53800000000000			\$65,178	<b>\$86,904</b>	\$94,146	<b>\$86,904</b>	0.00%
Association Dues	55-340401-53920000000000	\$921	\$927	\$1,133	<b>\$1,100</b>	\$1,383	<b>\$1,200</b>	9.09%
Laundry & Towel Service	55-340401-53930000000000	\$1,912	\$1,896	\$1,462	<b>\$2,100</b>	\$2,144	<b>\$2,500</b>	19.05%
Operating Supplies - Chemicals	55-340401-54010000000000	\$699,390	\$695,587	\$448,834	<b>\$750,000</b>	\$792,400	<b>\$750,000</b>	0.00%
Other Materials & Supplies	55-340401-54040000000000	\$38,266	\$30,123	\$38,569	<b>\$42,500</b>	\$50,035	<b>\$67,285</b>	58.32%
Uniforms	55-340401-54050000000000	\$0	\$967	\$1,152	<b>\$1,000</b>	\$500	<b>\$1,000</b>	0.00%



AccountName	Account	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL YTD 4/6/19	FY19 REVISED BUDGET	FY19 ESTIMATE	FY20 PROPOSED	% VAR
Instrumentation	55-340401-54360000000000	\$4,712	\$2,574	\$2,442	<b>\$6,000</b>	\$5,282	<b>\$6,000</b>	0.00%
Well Supplies	55-340401-54380000000000	\$3,985	\$5,979	\$6,286	<b>\$8,000</b>	\$10,223	<b>\$8,000</b>	0.00%
Vehicle Supplies	55-340401-54390000000000	\$3,630	\$2,802	\$2,709	<b>\$8,000</b>	\$5,989	<b>\$8,000</b>	0.00%
Bulk Fuel	55-340401-54820000000000			\$0	<b>\$10,000</b>	\$5,000	<b>\$10,000</b>	0.00%
Transfers Out	55-340401-59000000000000		\$18,908	\$29,060	<b>\$56,024</b>	\$39,096	<b>\$0</b>	-100.00%
		\$1,668,534	\$1,707,583	\$1,270,559	<b>\$1,952,694</b>	\$2,004,404	<b>\$1,916,427</b>	-2%
<b>PROGRAM TOTAL</b>		\$2,576,739	\$2,630,888	\$2,072,282	<b>\$3,003,459</b>	\$3,089,872	<b>\$2,986,929</b>	-1%

Program Code: 402

**2 - OPERATIONS**

Energy - Electricity	55-340402-52530000000000	\$124,907	\$109,436	\$76,014	<b>\$123,420</b>	\$112,105	<b>\$123,420</b>	0.00%
Interdepartmental Svcs Fixed	55-340402-53800000000000	\$163,725	\$169,098	\$126,823	<b>\$169,097</b>	\$183,188	<b>\$165,407</b>	-2.18%
Water/Sewer Line Materials	55-340402-54310000000000	\$630	\$2,519	\$546	<b>\$7,000</b>	\$4,018	<b>\$7,000</b>	0.00%
Instrumentation	55-340402-54360000000000	\$936	\$0	\$0	<b>\$2,000</b>	\$1,000	<b>\$2,000</b>	0.00%
Booster/Lift Station Supplies	55-340402-54370000000000	\$10,649	\$3,875	\$8,037	<b>\$15,000</b>	\$14,116	<b>\$15,000</b>	0.00%
		\$300,847	\$284,929	\$211,420	<b>\$316,517</b>	\$314,428	<b>\$312,827</b>	-1%
<b>PROGRAM TOTAL</b>		\$300,847	\$284,929	\$211,420	<b>\$316,517</b>	\$314,428	<b>\$312,827</b>	-1%

Program Code: 403

**2 - OPERATIONS**

Other Testing - Laboratory	55-340403-52190000000000	\$4,387	\$4,696	\$995	<b>\$4,500</b>	\$2,250	<b>\$4,500</b>	0.00%
Postage/Shipping	55-340403-53330000000000	\$0	\$0	\$20	<b>\$100</b>	\$70	<b>\$100</b>	0.00%
Advertising	55-340403-53400000000000	\$0	\$0	\$0	<b>\$100</b>	\$50	<b>\$100</b>	0.00%

AccountName	Account	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL YTD 4/6/19	FY19 REVISED BUDGET	FY19 ESTIMATE	FY20 PROPOSED	% VAR
Printing/Reproduction	55-340403-53500000000000	\$0	\$0	\$0	<b>\$100</b>	\$50	<b>\$100</b>	0.00%
Other Materials & Supplies	55-340403-54040000000000	\$76	\$77	\$100	<b>\$500</b>	\$314	<b>\$500</b>	0.00%
		\$4,463	\$4,773	\$1,115	<b>\$5,300</b>	\$2,734	<b>\$5,300</b>	0%
<b>PROGRAM TOTAL</b>		\$4,463	\$4,773	\$1,115	<b>\$5,300</b>	\$2,734	<b>\$5,300</b>	0%
Total for Water Treatment Plant		\$2,882,049	\$2,920,590	\$2,284,817	<b>\$3,325,276</b>	\$3,407,034	<b>\$3,305,056</b>	-1%
<b>TOTAL FUND EXPENSE</b>		\$2,882,049	\$2,920,590	\$2,284,817	<b>\$3,325,276</b>	\$3,407,034	<b>\$3,305,056</b>	-1%
<b>FUND TOTAL</b>		\$22,300	(\$242)	\$40,787	<b>\$37,023</b>	\$106,736	<b>\$6,638,195</b>	17832%

# Regional Water Agency Fund

Mission: We are dedicated to developing, maintaining and providing safe, reliable, affordable water to Regional customers.

Regional Water Budget Summary					
	FY 2018 ACTUAL	FY 2019 REVISED	FY 2019 ESTIMATE	FY 2020 PROPOSED	% ▲
<b>Revenues</b>					
Charges for Service	\$ 6,132,093	\$ 6,929,444	\$ 6,500,000	\$ 7,245,166	11%
Miscellaneous	70,158	17,050	70,050	70,050	0%
Transfers In	87,661	300,000	300,000	-	-100%
System Development Charges	105,422	98,500	120,000	245,000	104%
Grants	5,345,588	1,950,582	768,157	1,300,000	69%
<b>Total Revenues</b>	<b>\$ 11,740,922</b>	<b>\$ 9,295,576</b>	<b>\$ 7,758,207</b>	<b>\$ 8,860,216</b>	<b>14%</b>
<b>Expenditures</b>					
Contractual Services	3,098,346	3,439,662	3,381,160	3,493,149	3%
Other	2,222,573	2,418,168	2,418,168	2,570,576	6%
Capital	6,731,089	5,573,431	5,575,700	1,239,000	-78%
<b>Total Expenditures</b>	<b>\$ 12,052,008</b>	<b>\$ 11,431,261</b>	<b>\$ 11,375,028</b>	<b>\$ 7,302,725</b>	<b>-36%</b>
<b>Net Agency Fund</b>	<b>\$ (311,086)</b>	<b>\$ (2,135,685)</b>	<b>\$ (3,616,821)</b>	<b>\$ 1,557,491</b>	<b>143%</b>
			Actual Reserves on June 30, 2017	\$ 6,605,034	
			Projected Reserves on June 30, 2018	\$ 5,770,296	
			Projected Reserves on June 30, 2019	\$ 4,580,870	
Regional Water FY 2020 Capital Summary					
<u>Replacement Capital</u>		<u>New Capital</u>			
Security Improvements	\$35,000	Filter Monorail Hoist Safety System	\$	147,000	
Roof Replacements	\$80,000	WTP Landscaping	\$	20,000	
Building Maintenance & Painting	\$20,000	Groundwater Wells VFD's	\$	31,000	
Major Equipment Replacements	\$75,000	Shop Tools	\$	10,000	
Groundwater Well Turbimeters	\$30,000				
Well Pumps	\$45,000				
Mag Meters	\$50,000				
Well Rehabilitation	\$100,000				
48" Well Water Ozone Pipe Restraint	\$16,000				
Actiflo Hydrocyclone Improvements	\$56,000				
Ozone Heat Rejection & Cooling Water Pumps	\$33,000				
WTP Admin Area Carpet Replacement	\$22,000				
Raw Water Switch Gear & VFD Repl	\$200,000				
GW High Service Pump VFD Replacement	\$100,000				
HVAC System Pumps and Valves	\$50,000				
Actiflo Gate Actuators	\$8,000				
Filter Particle Counter Replacement	\$30,000				
Filter Level Indicator Replacements	\$15,000				
GW Hydrogen Peroxide Pump & VFD Repl	\$10,000				
SOX System Heater Replacements	\$50,000				
Computers	\$6,000				
<b>Total</b>	<b>\$1,031,000</b>	<b>Total</b>	<b>\$</b>	<b>208,000</b>	

# Regional Water Agency Fund

	FY 2018 ACTUAL	FY 2019 REVISED	FY 2019 ESTIMATE	FY 2020 PROPOSED	% ▲
<b>Operations</b>					
<b>Charges For Services</b>					
Water Rate Revenue	\$ 6,132,093	\$ 6,929,444	\$ 6,500,000	\$ 7,245,166	11%
<b>Total Charges For Services</b>	<b>\$ 6,132,093</b>	<b>\$ 6,929,444</b>	<b>\$ 6,500,000</b>	<b>\$ 7,245,166</b>	<b>11%</b>
<b>Miscellaneous Revenue</b>					
Interest On Investments	\$ 69,940	\$ 17,000	\$ 70,000	\$ 70,000	0%
Miscellaneous Revenue	218	50	50	50	0%
<b>Total Miscellaneous Revenue</b>	<b>\$ 70,158</b>	<b>\$ 17,050</b>	<b>\$ 70,050</b>	<b>\$ 70,050</b>	<b>0%</b>
<b>Total Operating Revenue</b>	<b>\$ 6,202,251</b>	<b>\$ 6,946,494</b>	<b>\$ 6,570,050</b>	<b>\$ 7,315,216</b>	<b>11%</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
Reimbursable Contract Expenses	\$ 2,892,194	\$ 3,263,443	\$ 3,200,000	\$ 3,312,105	4%
Consulting Fees	378	21,642	21,642	15,000	-31%
Investment Fees	211	1,500	500	1,500	200%
Legal	25,180	15,000	25,000	30,000	20%
Accounting & Auditing	30,790	31,000	30,191	32,000	6%
Engineering Services - Emergency Power	64,142	10,054	10,054	-	-100%
Insurance & Bonds	83,872	92,023	92,023	97,544	6%
Travel & Training	-	2,000	-	2,000	100%
Other Contractual - Water Purchases	1,579	3,000	1,750	3,000	71%
<b>Total Contractual Services</b>	<b>\$ 3,098,346</b>	<b>\$ 3,439,662</b>	<b>\$ 3,381,160</b>	<b>\$ 3,493,149</b>	<b>3%</b>
<b>Other Expenses</b>					
Debt Service	\$ 1,769,647	\$ 1,881,758	\$ 1,881,758	\$ 2,086,798	11%
Interest	452,926	536,410	536,410	483,778	-10%
Depreciation	-	-	-	-	0%
<b>Total Other Expenses</b>	<b>\$ 2,222,573</b>	<b>\$ 2,418,168</b>	<b>\$ 2,418,168</b>	<b>\$ 2,570,576</b>	<b>6%</b>
<b>Total Operating Expenses</b>	<b>\$ 5,320,919</b>	<b>\$ 5,857,830</b>	<b>\$ 5,799,328</b>	<b>\$ 6,063,725</b>	<b>5%</b>
<b>Operating Income (Loss)</b>	<b>\$ 881,332</b>	<b>\$ 1,088,664</b>	<b>\$ 770,722</b>	<b>\$ 1,251,491</b>	<b>62%</b>

# Regional Water Agency Fund

	FY 2018 ACTUAL	FY 2019 REVISED	FY 2019 ESTIMATE	FY 2020 PROPOSED	% ▲
<b>Capital Revenue</b>					
<b>Grants</b>					
State Grants/Loans	\$ 5,345,588	\$ 1,950,582	\$ 768,157	\$ 1,300,000	69%
<b>Total Grants</b>	<b>\$ 5,345,588</b>	<b>\$ 1,950,582</b>	<b>\$ 768,157</b>	<b>\$ 1,300,000</b>	<b>69%</b>
<b>Operating Transfers</b>					
System Investment Charges	\$ 105,422	\$ 98,500	\$ 120,000	\$ 245,000	104%
Transfers In	87,661	\$ 300,000	300,000	\$ -	-100%
<b>Total Operating Transfers</b>	<b>\$ 193,083</b>	<b>\$ 398,500</b>	<b>\$ 420,000</b>	<b>\$ 245,000</b>	<b>-42%</b>
<b>Total Capital Revenue</b>	<b>\$ 5,538,671</b>	<b>\$ 2,349,082</b>	<b>\$ 1,188,157</b>	<b>\$ 1,545,000</b>	<b>30%</b>
<b>Capital Expenses</b>					
<b>Capital - New</b>					
Buildings	\$ 1,387,578	\$ 541,527	\$ 541,527	\$ 147,000	-73%
Improve Other Than Buildings	-	45,006	45,006	51,000	13%
Light Equipment	5,518	10,000	10,000	10,000	0%
Intangibles	-	-	-	-	0%
Technologies	-	8,000	8,000	-	-100%
<b>Total Capital - New</b>	<b>\$ 1,393,096</b>	<b>\$ 604,533</b>	<b>\$ 604,533</b>	<b>\$ 208,000</b>	<b>-66%</b>
<b>Capital - Replacement</b>					
Buildings	\$ 48,382	\$ 87,580	\$ 87,850	\$ 135,000	54%
Improve Other Than Buildings	5,265,736	4,777,283	4,779,281	890,000	-81%
Light Equipment	-	32,000	32,000	-	-100%
Intangibles	19,758	42,906	42,906	-	-100%
Technologies	4,117	29,130	29,130	6,000	-79%
<b>Total Capital - Replacement</b>	<b>\$ 5,337,993</b>	<b>\$ 4,968,898</b>	<b>\$ 4,971,167</b>	<b>\$ 1,031,000</b>	<b>-79%</b>
<b>Total Capital Expenses</b>	<b>\$ 6,731,089</b>	<b>\$ 5,573,431</b>	<b>\$ 5,575,700</b>	<b>\$ 1,239,000</b>	<b>-78%</b>
<b>Net Capital</b>	<b>\$ (1,192,418)</b>	<b>\$ (3,224,349)</b>	<b>\$ (4,387,543)</b>	<b>\$ 306,000</b>	<b>107%</b>
<b>Net Fund</b>	<b>\$ (311,086)</b>	<b>\$ (2,135,685)</b>	<b>\$ (3,616,821)</b>	<b>\$ 1,557,491</b>	<b>143%</b>

**From:** Roehr, Mary [mailto:Mary.Roehr@charter.com]  
**Sent:** Friday, April 12, 2019 2:36 PM  
**Subject:** FW: Charter Spectrum Channel Lineup Change

Good Afternoon.

Charter Communications (“Charter”), locally known as Spectrum, has some exciting news to share with you. Effective on or around May 13, 2019, Charter will launch Spectrum Originals on-demand on channel 2010. Spectrum Originals is a premier destination for premium original series available exclusively to Spectrum video subscribers on-demand and ad-free. This free service will launch with the Sony and Bruckheimer-produced drama “L.A.’s Finest,” starring Gabrielle Union and Jessica Alba. Additional projects include the high-octane street race drama “Curfew,” co-produced with Sky UK, and the Lionsgate series “Manhunt.”

An initiative of Charter Communications, Spectrum Originals is the latest expansion of Charter’s market-leading video offerings, which include regional sports networks and its award-winning Spectrum News services. More information on Spectrum Originals can be found at [www.spectrumoriginals.com/lasfinest](http://www.spectrumoriginals.com/lasfinest). To view a current channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

If you have any questions about Spectrum Originals, please feel free to contact me at 406-671-7956 or by email at [mary.roehr@charter.com](mailto:mary.roehr@charter.com).

Sincerely,  
Mary Roehr



**Mary Roehr** | Director, Government Affairs, Colorado, Montana, Wyoming | C: 406-671-7956  
951 W. Custer Ave. | Helena, MT 59601

on Landlord Issues

IYI

~~Michelle~~

Michelle

Starkay

797-8975

797-8980

City Council  
Members



took heating system  
& hot water boiler

enclosed pictures of

4 paws on Fairgrounds Rd

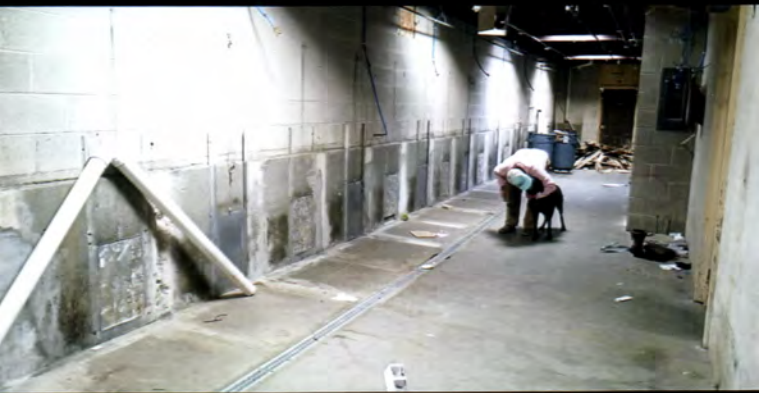
After Preston Pliant moved.  
Bldg. owner was left with  
damage & cleanup.

Mark Nagal







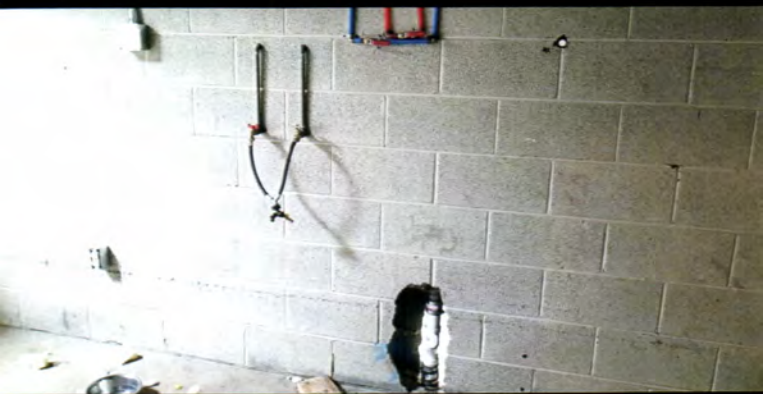




















## Cowboy Ethics - Code of the West

1. Live each day with courage
2. Take pride in your work
3. Always finish what you start
4. Do what has to be done
5. Be tough, but fair
6. When you make a promise, keep it
7. Ride for the brand
8. Talk less and say more
9. Remember that some things aren't for sale
10. Know where to draw the line





## Honorees

**Dick Lisco (posthumously)**  
**Scott Sissman**  
**City of Casper**

## Volunteer of the Year

**Konrad Kriegh**



Please join us for the 8th Annual  
YMCA of Natrona County  
**Wall of Honor Celebration**  
Thursday, May 16th, 2019

Enjoy a buffet lunch from the Cottage Café beginning at 11:15am  
at the NERD YMCA in the Bill Daniels Fieldhouse. The program will begin at 12:00pm.

Please RSVP before May 7th



April 12, 2019

**MEMO TO:** J. Carter Napier, City Manager *JCN*  
**FROM:** Fleur Tremel, Assistant to the City Manager/City Clerk <sup>37</sup>  
Carla Mills-Laatsch, Licensing Specialist *CM*

**SUBJECT:**

Meeting Type & Date  
Information Only

Action type  
Information Only

Recommendation  
Information Only

Summary

At the March 19, 2019 City Council meeting, a citizen inquired about taxi cabs regulations. The City of Casper Municipal Code does not regulate how much a taxi cab may charge. The Municipal Code does state that the rates shall be posted on white cardboard in large black type, in and on the taxicab.

The Licensing Specialist reached out to the two licensed companies to verify they are in compliance with the ordinance. The pictures attached are from Oil City Cab Company. Staff is waiting on the Eagle Cab to submit pictures.

Financial Considerations  
No Financial Considerations

Oversight/Project Responsibility  
Carla Mills-Laatsch, Licensing Specialist

Attachments  
Pictures from Oil City Cab Company

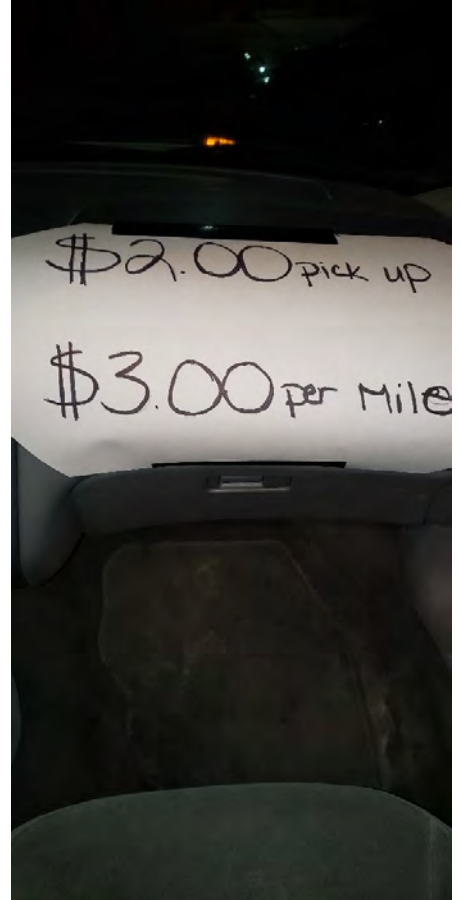
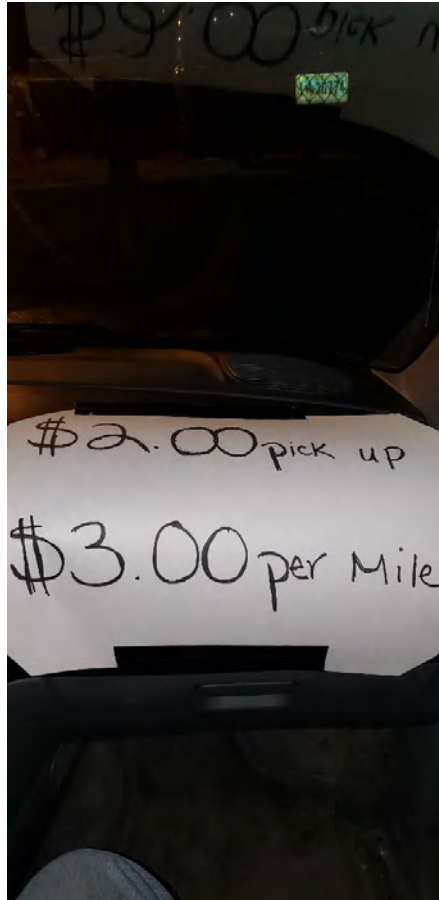
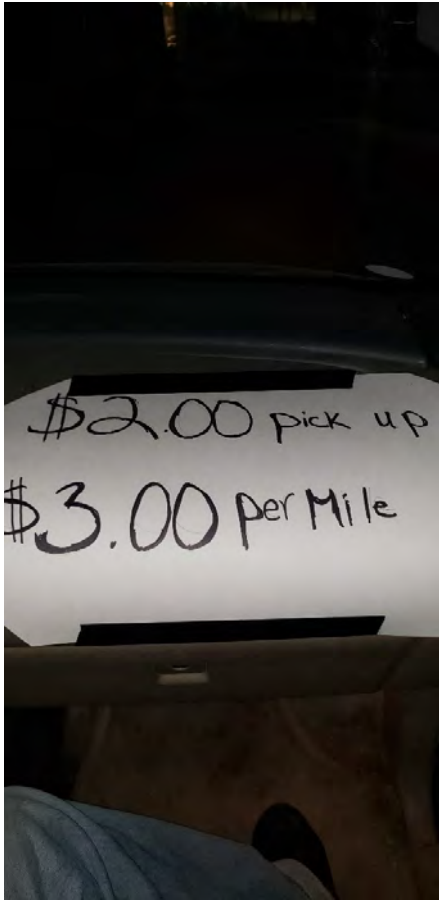
**From:** Adesta Spier [[mailto:pink\\_dreamstone@yahoo.com](mailto:pink_dreamstone@yahoo.com)]

**Sent:** Thursday, March 28, 2019 6:49 AM

**To:** Carla Mills-Laatsch <[camills@casperwy.gov](mailto:camills@casperwy.gov)>

**Subject:** Oil City Cabs

The cars are a 2003 Ford Taurus a 1999 Pontiac Montana and a 2005 Town and Country. The signs are on the dashes. Thanks Adesta







Wyoming  
Association of  
Municipalities  
*Building Strong Communities*

## MEMORANDUM

**TO:** Municipal Treasurers

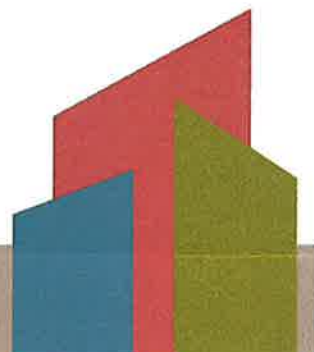
**DATE:** April 11, 2019

**FROM:** Earla Checchi

**SUBJECT:** Quarterly Distribution of Mineral Royalties Tax

Attached is the *quarterly distribution of the Mineral Royalties Tax* to Cities and Towns. Your Municipality should receive the distribution shortly after.

If you have any questions, please do not hesitate to contact me.



WYOMING STATE TREASURER'S OFFICE  
 INCORPORATED CITY & TOWN FMR DISTRIBUTION  
 W.S. 9-4-601 (A)(V)

PAGE 5

April 2019

99 GAX

CITY/TOWN	AMOUNT	CITY/TOWN	AMOUNT
Afton	\$33,508.53	LaGrange	\$4,561.54
Albin	\$2,051.98	Lander	\$111,925.80
Alpine	\$14,480.71	Laramie	\$182,454.78
Baggs	\$3,613.26	Lingle	\$4,765.19
Bairoil	\$1,110.68	Lost Springs	\$46.02
Bar Nunn	\$20,593.74	Lovell	\$36,365.68
Basin	\$19,800.79	Lusk	\$34,904.82
Bear River	\$6,376.77	Lyman	\$25,851.10
Big Piney	\$11,429.21	Manderson	\$1,756.65
Buffalo	\$55,598.72	Manville	\$2,116.12
Burlington	\$4,437.85	Marbleton	\$22,513.92
Burns	\$3,412.39	Medicine Bow	\$2,332.20
Byron	\$9,137.65	Meeteetse	\$3,701.00
Casper	\$514,304.23	Midwest	\$3,756.15
Cheyenne	\$676,436.27	Mills	\$32,234.08
Chugwater	\$2,357.23	Moorcroft	\$17,434.42
Clearmont	\$1,542.33	Mountain View	\$15,849.77
Cody	\$107,747.70	Newcastle	\$35,855.28
Cokeville	\$9,356.50	Opal	\$1,678.92
Cowley	\$10,093.02	Pavillion	\$3,432.76
Dayton	\$8,302.35	Pine Bluffs	\$12,799.31
Deaver	\$2,742.83	Pine Haven	\$8,466.66
Diamondville	\$12,889.23	Pinedale	\$41,055.98
Dixon	\$796.56	Powell	\$71,462.07
Douglas	\$70,323.12	Ranchester	\$9,374.32
Dubois	\$14,467.72	Rawlins	\$76,034.61
East Thermopolis	\$2,337.37	Riverside	\$427.02
Edgerton	\$1,812.99	Riverton	\$160,927.41
Elk Mountain	\$1,568.49	Rock River	\$1,450.64
Encampment	\$3,695.39	Rock Springs	\$241,373.15
Evanston	\$152,194.66	Rolling Hills	\$5,039.52
Evansville	\$23,568.91	Saratoga	\$13,878.23
Fort Laramie	\$2,341.87	Sheridan	\$190,877.37
Frannie	\$2,341.51	Shoshoni	\$9,561.65
Gillette	\$376,633.87	Sinclair	\$3,555.78
Glendo	\$2,279.39	South Superior	\$3,499.68
Glenrock	\$30,490.23	Star Valley Ranch	\$26,285.64
Granger	\$1,456.45	Sundance	\$20,423.67
Green River	\$131,133.22	Ten Sleep	\$3,017.30
Greybull	\$28,460.76	Thayne	\$6,400.90
Guernsey	\$12,753.47	Thermopolis	\$27,689.55
Hanna	\$6,906.26	Torrington	\$66,193.31
Hartville	\$689.38	Upton	\$11,163.55
Hudson	\$6,791.86	Van Tassell	\$334.12
Hulett	\$6,600.54	Wamsutter	\$4,725.62
Jackson	\$132,115.10	Wheatland	\$40,328.55
Kaycee	\$3,189.20	Worland	\$63,676.66
Kemmerer	\$46,450.21	Wright	\$22,823.62
Kirby	\$846.61	Yoder	\$1,537.48
LaBarge	\$9,636.32		
		TOTAL	\$4,291,125.00
			\$4,291,125.00
			4,291,125.00

Frannie:  
 Park County \$215.04  
 Big Horn County \$2,126.47  
 Total \$2,341.51





Wyoming  
Association of  
Municipalities  
*Building Strong Communities*

## MEMORANDUM

**TO:** Municipal Treasurers

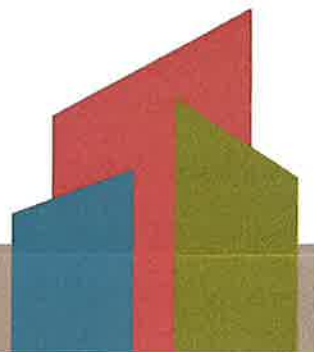
**DATE:** April 11, 2019

**FROM:** Earla Checchi

**SUBJECT:** Quarterly Distribution of Severance Tax

Attached is the *quarterly distribution of the Severance Tax* to Cities and Towns. Your Municipality should receive the distribution shortly after.

If you have any questions, please do not hesitate to contact me.



WYOMING STATE TREASURER  
 Mineral Severance Tax for Cities and Towns  
 W.S. 39-14-211(ii) 39-14-801(viii)

April 2019

Alphabetically by City

99 GAX

City/Town	Amount	City/Town	Amount
Afton	\$17,769.87	LaGrange	\$4,154.96
Albin	\$1,678.68	Lander	\$70,458.08
Alpine	\$7,679.25	Laramie	\$285,792.49
Baggs	\$4,080.76	Lingle	\$4,340.45
Bairoil	\$983.09	Lost Springs	\$37.10
Bar Nunn	\$20,542.93	Lovell	\$21,887.73
Basin	\$11,917.68	Lusk	\$14,533.08
Bear River	\$4,813.45	Lyman	\$19,513.47
Big Piney	\$5,230.80	Manderson	\$1,057.29
Buffalo	\$42,523.40	Manville	\$881.07
Burlington	\$2,671.04	Marbleton	\$10,303.93
Burns	\$2,791.61	Medicine Bow	\$2,633.95
Byron	\$5,499.76	Meeteetse	\$3,032.75
Casper	\$513,035.34	Midwest	\$3,746.88
Cheyenne	\$553,379.24	Mills	\$32,154.56
Chugwater	\$1,966.19	Moorcroft	\$9,357.93
Clearmont	\$1,307.70	Mountain View	\$11,964.05
Cody	\$88,292.87	Newcastle	\$32,766.67
Cokeville	\$4,961.84	Opal	\$890.35
Cowley	\$6,074.77	Pavillion	\$2,160.95
Dayton	\$7,039.32	Pine Bluffs	\$10,470.87
Deaver	\$1,650.85	Pine Haven	\$4,544.49
Diamondville	\$6,835.28	Pinedale	\$18,790.06
Dixon	\$899.62	Powell	\$58,558.94
Douglas	\$56,685.50	Ranchester	\$7,948.21
Dubois	\$9,107.52	Rawlins	\$85,872.23
East Thermopoli	\$2,355.71	Riverside	\$482.27
Edgerton	\$1,808.52	Riverton	\$101,304.93
Elk Mountain	\$1,771.42	Rock River	\$2,272.24
Encampment	\$4,173.51	Rock Springs	\$213,646.48
Evanston	\$114,882.74	Rolling Hills	\$4,062.21
Evansville	\$23,510.76	Saratoga	\$15,673.84
Fort Laramie	\$2,133.13	Sheridan	\$161,839.34
Frannie	\$1,456.09	Shoshoni	\$6,019.12
Gillette	\$276,555.14	Sinclair	\$4,015.84
Glenado	\$1,901.26	South Superior	\$3,097.67
Glenrock	\$24,577.32	Star Valley Rancel	13,939.51
Granger	\$1,289.15	Sundance	\$10,962.41
Green River	\$116,069.87	Ten Sleep	\$2,411.36
Greybull	\$17,129.93	Thayne	\$3,394.45
Guernsey	\$10,637.81	Thermopolis	\$27,906.85
Hanna	\$7,799.82	Torrington	\$60,293.27
Hartville	\$575.02	Upton	\$10,201.91
Hudson	\$4,275.53	Van Tassell	\$139.12
Hulett	\$3,542.84	Wamsutter	\$4,182.78
Jackson	\$89,090.47	Wheatland	\$33,638.47
Kaycee	\$2,439.18	Worland	\$50,888.97
Kemmerer	\$24,632.97	Wright	\$16,758.95
Kirby	\$853.25	Yoder	\$1,400.44
LaBarge	\$5,110.23		
		TOTAL @SUM	\$3,584,375.00

Frannie:  
 Park County \$176.21  
 Big Horn Coun \$1,279.88  
 Total \$1,456.09





Wyoming  
Association of  
Municipalities  
**Building Strong Communities**

## MEMORANDUM

**TO:** Municipal Treasurers

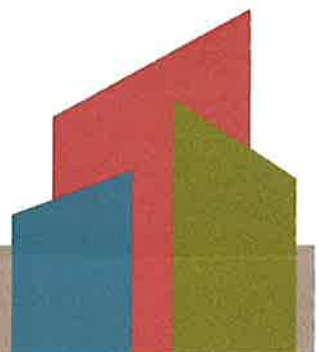
**DATE:** April 11, 2019

**FROM:** Earla Checchi

**SUBJECT:** Distribution of Lottery Amounts

Attached is the ***distribution of the Lottery Amounts*** to Cities and Towns. Your Municipality should receive the distribution shortly after.

If you have any questions, please do not hesitate to contact me.



**WYOMING STATE TREASURER**  
**Lottery Amount for Cities and Towns**  
**W.S. 9-17-111 (b)(ii)**

April 2019

Alphabetically by City

City/Town	Amount	City/Town	Amount
Afton	\$2,611.17	LaGrange	\$601.25
Albin	\$344.93	Lander	\$8,223.14
Alpine	\$1,128.42	Laramie	\$31,274.58
Baggs	\$1,058.83	Lingle	\$628.10
Bairoil	\$263.30	Lost Springs	\$9.46
Bar Nunn	\$4,439.06	Lovell	\$1,967.84
Basin	\$1,071.47	Lusk	\$2,910.72
Bear River	\$6,902.11	Lyman	\$27,980.80
Big Piney	\$660.77	Manderson	\$95.06
Buffalo	\$8,073.10	Marville	\$176.46
Burlington	\$240.14	Marbleton	\$1,301.63
Burns	\$573.62	Medicine Bow	\$683.43
Byron	\$494.46	Meeteetse	\$398.39
Casper	\$110,860.33	Midwest	\$809.65
Cheyenne	\$113,708.44	Mills	\$6,948.19
Chugwater	\$435.09	Moorcroft	\$1,415.14
Clearmont	\$230.97	Mountain View	\$17,155.53
Cody	\$11,598.42	Newcastle	\$5,835.72
Cokeville	\$729.11	Opal	\$130.83
Cowley	\$546.16	Pavillion	\$252.20
Dayton	\$1,243.29	Pine Bluffs	\$2,151.55
Deaver	\$148.42	Pine Haven	\$687.23
Diamondville	\$1,004.40	Pinedale	\$2,373.63
Dixon	\$233.42	Powell	\$7,692.48
Douglas	\$14,460.68	Ranchester	\$1,403.83
Dubois	\$1,062.94	Rawlins	\$22,281.20
East Thermopoli	\$376.33	Riverside	\$125.13
Edgerton	\$390.80	Riverton	\$11,823.26
Elk Mountain	\$459.63	Rock River	\$248.65
Encampment	\$1,082.90	Rock Springs	\$57,220.64
Evanston	\$164,733.00	Rolling Hills	\$1,036.29
Evansville	\$5,080.37	Saratoga	\$4,066.88
Fort Laramie	\$308.68	Sheridan	\$28,584.31
Frannie	\$138.22	Shoshoni	\$702.49
Gillette	\$55,682.13	Sinclair	\$1,041.99
Glendo	\$420.73	South Superior	\$829.64
Glenrock	\$6,269.76	Star Valley Ranci	2,048.33
Granger	\$345.27	Sundance	\$1,657.78
Green River	\$31,086.84	Ten Sleep	\$304.92
Greybull	\$1,540.09	Thayne	\$498.79
Guernsey	\$2,354.03	Thermopolis	\$4,458.13
Hanna	\$2,023.81	Torrington	\$8,724.89
Hartville	\$127.24	Upton	\$1,816.95
Hudson	\$499.00	Van Tassell	\$27.86
Hulett	\$535.76	Wamsutter	\$1,120.27
Jackson	\$11,311.33	Wheatland	\$7,443.82
Kaycee	\$463.08	Worland	\$6,434.93
Kemmerer	\$3,619.67	Wright	\$3,374.28
Kirby	\$136.31	Yoder	\$202.65
LaBarge	\$750.92		
		TOTAL @SUM	\$863,039.87

Frannie:  
 Park County \$0.00  
 Big Horn Count \$0.00  
 Total \$0.00

**From:** Rick Kaysen [mailto:[rkaysen@wyomuni.org](mailto:rkaysen@wyomuni.org)]  
**Sent:** Thursday, April 11, 2019 10:52 AM  
**Subject:** FW: WH IGA: Executive Orders on Promoting Energy Infrastructure and Economic Growth

FYI and please share as applicable—enjoy the day.

**Rick Kaysen**  
Wyoming Association of Municipalities  
315 West 27th Street  
Cheyenne, WY 82001  
307-632-0398  
[rkaysen@wyomuni.org](mailto:rkaysen@wyomuni.org)  
[www.wyomuni.org](http://www.wyomuni.org)

*"Communities that don't matter, don't exist."*



**From:** Crozer, William F. EOP/WHO <[William.F.Crozer@who.eop.gov](mailto:William.F.Crozer@who.eop.gov)>  
**Sent:** Thursday, April 11, 2019 9:40 AM  
**Subject:** WH IGA: Executive Orders on Promoting Energy Infrastructure and Economic Growth



Yesterday, President Donald J. Trump signed two Executive Orders to streamline Federal processes surrounding energy infrastructure development. Below, please find additional information, including a pertinent Fact Sheet.

As always, we welcome your feedback and engagement around these two important Executive Orders.

### Executive Orders

- Executive Order on Promoting Energy Infrastructure and Economic Growth ([here](#))
- Order on the Issuance of Permits with Respect to Facilities and Land Transportation Crossings at the International Boundaries of the United States ([here](#))

## Remarks

- Video: President Trump Delivers Remarks and Signs and Executive Order on Energy & Infrastructure ([here](#))
- Text: Remarks by President Trump at Signing of Order on Energy and Infrastructure ([here](#))

## Social Media



Sincerely,

The White House Office of Intergovernmental Affairs

William F. Crozer  
Special Assistant to the President and Deputy Director  
White House Office of Intergovernmental Affairs

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## President Donald J. Trump Is Paving The Way For Energy Infrastructure Development

***“When it comes to the future of America’s energy needs, we will find it, we will dream it, and we will build it.”*** - President Donald J. Trump

DEVELOPING ENERGY INFRASTRUCTURE: President Trump is signing two Executive Orders to streamline Federal processes surrounding energy infrastructure development.

- The President is signing an Executive Order to address regional and local energy supply constraints and to promote an efficient energy market.
  - The Environmental Protection Agency will review and update the outdated guidance regarding certification under section 401 of the Clean Water Act.

- The Department of Transportation will update its regulations to reflect the modern Liquefied Natural Gas development ongoing in the United States.
- The Executive Order addresses regulatory and permitting barriers to financing new energy infrastructure and prioritizes the safe operation of existing infrastructure on Federal lands.
- President Trump is also signing an Executive Order to improve the process for issuing Presidential permits for certain cross-border infrastructure projects.
  - The Executive Order clarifies that any decision to issue or deny a permit shall be made solely by the President.
  - The Secretary of State will continue to receive permit applications and provide advice to the President on whether a project would serve United States foreign policy interests.

UNLEASHING AMERICAN ENERGY: President Trump is promoting an efficient domestic energy market that creates jobs and provides affordable, reliable energy to consumers.

- **The President's Executive Orders will strengthen America's energy security** by improving our ability to efficiently, reliably, and cost-effectively transport energy resources.
  - Inefficient energy infrastructure forces Americans to depend on energy that is more expensive and less reliable.
- Improving permitting processes and increasing regulatory certainty will support American ingenuity and create more jobs for American workers.
  - Outdated and burdensome Federal guidance and regulations cause confusion and uncertainty, leading to project delays, lost jobs, and reduced economic performance.
- A more efficient cross-border permitting process is good for the American economy.
  - Important cross-border projects will generate significant State and local tax revenues that can be invested into American communities.

ACHIEVING ENERGY DOMINANCE: President Trump is committed to **responsibly developing our Nation's abundant resources and advancing** American energy dominance.

- **The Trump Administration has taken action to unleash America's incredible** energy resources.
- President Trump approved the Dakota Access and Keystone XL pipelines.
- The President enacted legislation opening up the Arctic National Wildlife Refuge to energy exploration and development for the first time.
- President Trump has worked tirelessly to end the war on coal, and, thanks to his efforts, coal exports increased by 60 percent during his first year in office.
- The President is working to replace burdensome regulations that target America's energy producers—like the Obama Administration's Waters of the United States rulemaking.

**From:** Rick Kaysen [mailto:[rkaysen@wyomuni.org](mailto:rkaysen@wyomuni.org)]  
**Sent:** Friday, April 12, 2019 4:00 PM  
**Subject:** FW: WH IGA: Executive Orders on Promoting Energy Infrastructure and Economic Growth

A FYI, a continuation communique on the subject topic, please share as applicable with your teams---

**Rick Kaysen**  
Wyoming Association of Municipalities  
315 West 27th Street  
Cheyenne, WY 82001  
307-632-0398  
[rkaysen@wyomuni.org](mailto:rkaysen@wyomuni.org)  
[www.wyomuni.org](http://www.wyomuni.org)

*"Communities that don't matter, don't exist."*

**From:** FN-WHO-State Government <[IGA.state@who.eop.gov](mailto:IGA.state@who.eop.gov)>  
**Sent:** Friday, April 12, 2019 3:24 PM  
**Subject:** WH IGA: Executive Orders on Promoting Energy Infrastructure and Economic Growth



Wednesday, President Donald J. Trump signed two Executive Orders to streamline Federal processes surrounding energy infrastructure development. Below, please find additional information, including a pertinent Fact Sheet and Statements of Support from statewide and local leaders. As always, [we welcome your feedback and engagement around these two important Executive Orders](#). If you do make a public statement of support on social media or otherwise, please do not hesitate to share with us directly.

#### Executive Orders

- Executive Order on Promoting Energy Infrastructure and Economic Growth ([here](#))
- Order on the Issuance of Permits with Respect to Facilities and Land Transportation Crossings at the International Boundaries of the United States ([here](#))

#### Remarks

- Video: President Trump Delivers Remarks and Signs and Executive Order on Energy & Infrastructure ([here](#))

- Text: Remarks by President Trump at Signing of Order on Energy and Infrastructure ([here](#))

## Social Media



## Statements of Support

### Governor Mark Gordon (WY)

- Statement: **“I am delighted President Trump issued his Executive Order directing the Environmental Protection Agency to modernize guidance on the application of section 401 of the Clean Water Act. I stand with governors across the land in asserting our states’ rights to access markets foreign and domestic as well as to protect the water, air, and environment of our respective states.”**  
Source: <https://governor.wyo.gov/media/news-releases/governor-gordon-applauds-president-trumps-executive-order>
- Tweet: **“I applaud @realDonaldTrump for his Executive Order directing the EPA to modernize guidance on the application of section 401 of the Clean Water Act. I stand with governors across the land in asserting states’ rights to access markets, as well as to protect the environment.** Source: <https://twitter.com/GovernorGordon/status/1116139707685982208>
- Tweet: In issuing this executive order, [@realDonaldTrump](#) President Trump sets the stage to help correct the misapplication of the Clean Water Act that has been used inappropriately by some states to stymie the industries and commerce of others, and I commend him for that. Source: <https://twitter.com/GovernorGordon/status/1116140075673251840>

### Governor Mike Dunleavy (AK)

- Statement: **“State of Alaska is thankful for @realDonaldTrump EOs recognizing need for robust energy infrastructure, regulatory reform, and unleashing America’s vast energy resources. #EnergyDominance.”** Source: <https://twitter.com/GovDunleavy/status/1116144894957903872>
- Tweet: State of Alaska is thankful for [@realDonaldTrump](#) EOs recognizing need for robust energy infrastructure, regulatory reform, and unleashing America’s



vast energy resources. [#EnergyDominance](#) Source:  
<https://twitter.com/GovDunleavy/status/1116144894957903872>

Governor Greg Abbott (TX)

- Tweet: “[.@POTUS executive action announced today in Crosby, TX will speed up oil and gas production and bring more jobs to Texas.](#)” Source:  
<https://twitter.com/GovAbbott/status/1116109555933560835>

Governor Doug Burgum (ND)

- Tweet: Grateful for action by [@realDonaldTrump](#) to streamline permitting of essential energy infrastructure and ensure market access, allowing export states like ND to support U.S. energy dominance while protecting our clean air, water and land. Source:  
<https://twitter.com/DougBurgum/status/1116500759619756033>

Sincerely,

The White House Office of Intergovernmental Affairs

William F. Crozer  
Special Assistant to the President and Deputy Director  
White House Office of Intergovernmental Affairs

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  - The Environmental Protection Agency will review and update the outdated guidance regarding certification under section 401 of the Clean Water Act.
  - The Department of Transportation will update its regulations to reflect the modern Liquefied Natural Gas development ongoing in the United States.
  - The Executive Order addresses regulatory and permitting barriers to financing new energy infrastructure and prioritizes the safe operation of existing infrastructure on Federal lands.
- President Trump is also signing an Executive Order to improve the process for issuing Presidential permits for certain cross-border infrastructure projects.
  - The Executive Order clarifies that any decision to issue or deny a permit shall be made solely by the President.

- The Secretary of State will continue to receive permit applications and provide advice to the President on whether a project would serve United States foreign policy interests.

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- President Trump has worked tirelessly to end the war on coal, and, thanks to his efforts, coal exports increased by 60 percent during his first year in office.
- **The President is working to replace burdensome regulations that target America's** energy producers—**like the Obama Administration's Waters of the United States** rulemaking.

**From:** Justin Schilling [mailto:jschilling@wyomuni.org]

**Sent:** Friday, April 05, 2019 4:41 PM

**To:** Renee Jordan-Smith <rjordansmith@casperwy.gov>

**Subject:** Word from WAM - Spring Region Meetings start next week! WAM Summer Convention!, Meet WAM's New Director, WAM Awards, Trivia!



Wyoming  
Association of  
Municipalities  
*Building Strong Communities*

*Word from WAM!*

*A Weekly Message*

**REGION 1!!! REGION 6!!! We're Headed  
Your Way Next Week!**

Region 1 Meets  
Monday in Torrington  
With Region 6 to  
Follow Thursday in  
Saratoga

Look for Uncle Sam  
below for full event  
details! Dinner  
provided. We look  
forward to seeing you  
all there!



**2019 WAM Summer Convention  
Registration Now Open!!**



Join Us June 12-14  
in Beautiful  
Sheridan

Please make plans to join us, and a few hundred of your municipal peers, at the 2019 WAM Summer Convention, June 12-14, 2019 in Sheridan. We think we've prepared a great event for you, filled with fantastic training opportunities, interesting cultural experiences, and

as always, the chance to socialize and network with elected leaders and municipal staff members from all over Wyoming. Room blocks are open now, **but will fill up fast** as



The Brinton Museum, home to this year's Welcome Reception



several other events are happening around Sheridan that week, [so please do not delay](#) in making your room reservations!

Online Registration [is here](#).

Printable Agenda [is here](#).

Convention Host Hotel Information [is here](#).

## A Plethora of Wyoming Business Council Grant Opportunities



Vertical Garden in Downtown Laramie

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## Introducing WAM's New Executive Director J. David Fraser

### Fraser Returns to His Wyoming Roots With a Wealth of Municipal Experience

The Board of Directors of the Wyoming Association of Municipalities (WAM) named J David Fraser Executive Director starting on April 20th, 2019.

"WAM is in a strong position during this transition," stated WAM President Paul Brooks, Mayor, Sundance. "Dave provides a diverse background and skill set he has developed over the years in serving in various municipal capacities".

Fraser has held positions as a municipal administrator and manager in Colorado, Michigan, Kansas and Nevada. In addition, he served as the Executive Director for the Nevada League of Cities & Municipalities, and as a Board Member for the National League of Cities. His experience is not only at the local municipal level, but also includes state and national levels.

"Having spent my career in public service all over the country, I am thrilled to return home to serve our Wyoming communities," Fraser said.

Fraser was raised first in Greeley, Colorado before moving to Sundance in his pre-teen years. He is currently in the process of setting up his new residence in Cheyenne with his wife of 29 years, Anna. He and Anna have four grown children and one grandchild.

Director Fraser can be reached via e-mail at [dfraser@wyomuni.org](mailto:dfraser@wyomuni.org) or in the office at 307-632-0398.





# WAM is Looking for Nominees for Annual Awards to Be Given Out at Convention

## Please Nominate The Deserving Folks in Your Community

Click on the links below to read the description of each awards program and to apply.



[Bartley Skinner Award](#) honoring a deserving spouse or partner of a WAM member.

[Community Hero Award](#) honoring citizens in your community who go the extra mile to help make it a town or city worth living in.

[WAM Honorary Member](#) recognizes those not still in elected office, but who made extraordinary positive impacts to their communities and showed leadership in service through WAM.

[LTS Summer Convention Scholarship](#) pays for a WAM Member who is enrolled in the Leadership Program to receive free registration and lodging for this year's WAM Summer Convention in Sheridan.

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## WAM Spring Regional Meeting Schedule



SAVE THE DATE! Ensure Your Community is Represented,  
Plan to Attend Your Region Meeting in April

It's hard to believe, but Spring is upon us, and that means it's time for WAM Spring Regional Meetings. This is an important set of meetings, as all six regions have Regional Director Elections to hold, so be sure your municipality's voice is heard. In addition, former WAM Executive Director Rick Kaysen will give a full review and recap of the legislative session and discuss the interim topics that will be debated this committee season. New WAM Executive Director J. David Fraser will also be along for his first round of regional meetings, and looks forward to introducing himself to as many of you as possible.

The afternoon will start though with an informational session on how Wyoming 2-1-1 can help people in your community given by Wyoming 2-1-1 Executive Director Sabrina

Lane, as well as a talk on the current state and future of 911 systems by Laramie County Combined Communications Center Director Glenn Crumpton.

Educational sessions will begin at 3 p.m., dinner will be served at 5 p.m. and all WAM Regional Meetings will run from 5-7 p.m. RSVP's are not required, but are appreciated so we can have an approximate head count for catering purposes.

### RSVP for Spring Region Meeting

#### **Regional Meeting Schedule:**

**Region 1: Torrington**, Monday April 8th, 3-7 p.m. Lincoln Community Complex, Conestoga Room, 436 E 22nd Ave.

**Region 2: Gillette**, City Hall, TBD

**Region 3: Ten Sleep**, Wednesday April 17th, 3-7 p.m. Ten Sleep Community and Senior Center, 204 Second St.

**Region 4: Riverton**, Wednesday April 24th, 3-7 p.m. Riverton City Hall, Council Chambers, 816 N. Federal Blvd.

**Region 5: Kemmerer**, Thursday April 25th, 3-7 p.m. South Lincoln Training and Events Center, Extended Training Room, 215 WY-233

**Region 6: Saratoga**, Thursday April 11th, 3-7 p.m. Platte Valley Community Center, 210 W. Elm St.

Any questions, please call WAM Member Services Manager Justin Schilling at 307-275-8380.

## **Weekly WAM Wyo-centric Trivia!**

### **This Week's Winner Gets a \$10 Pre-Paid Card**

You've got to have a little fun in life. So, every week in Word From WAM, we'll be posting a Wyo-centric trivia question for fun and fabulous prizes. Click the button below to submit your answer, and we'll draw a winner from all the correct answers we receive to get a \$10 pre-paid card from your friends here at WAM. Have fun and good luck!

*\*Please Note\** These cards are good for in-person purchases anywhere Mastercard is accepted, but cannot be used for online purchases.

## Question: What town in Carbon County was originally named Parco?

[Click to Answer](#)

**Congratulations** to last week's winner Amber Dye, Council Member from the Town of Shoshoni. She recognized that it is indeed the famous bucking horse and rider from the Mint Bar that makes an appearance in this year's Summer Convention logo. Thanks for playing and your gift card is on its way!

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**From:** Justin Schilling [mailto:jschilling@wyomuni.org]

**Sent:** Friday, April 12, 2019 1:04 PM

**To:** Renee Jordan-Smith <rjordansmith@casperwy.gov>

**Subject:** Word from WAM - Governor recognizes Muni Clerks!, WAM Summer Convention info and registration, Trivia!



Wyoming  
Association of  
Municipalities  
*Building Strong Communities*

## *Word from WAM!*

*A Weekly Message*

**Governor Gordon Signs Proclamation for  
the 50th Anniversary of Municipal Clerk's Week**





Standing Left to Right: Kathy Lenz, Clerk/Treasurer, Sundance, Karen Rimmer, Clerk, Douglas, Kelley Millar, Clerk/Treasurer, Upton, Penny Robbins, Clerk/Treasurer, Mountain View. Seated: Wyoming Governor Mark Gordon

### ***Gordon Recognizes the State's Municipal Clerks for the Vital Work They do for Their Municipalities***

Governor Mark Gordon welcomed representatives from WAMCAT to Cheyenne on Monday, April 8th to sign an official proclamation recognizing May 5-11, 2019 as Municipal Clerks Week. This year marks the 50th Anniversary of Municipal Clerks Week in Wyoming. Click here to [read the proclamation](#).

**State Emergency Insect Management Grant  
Process Moving Forward**

Attached is a [spreadsheet](#) with the grant applications I received for the 2019 Wyoming Emergency Insect Management funding that were received, or postmarked by April 1st.

If you do not see your application listed, please contact me at 307-777-6585 to discuss further.

The committee will have approximately \$365,000 more in grant requests than available funding. Therefore the committee will need to make cuts to applications accordingly.

As a reminder, the committee meeting will be held on Tuesday April 23rd, 2019 to consider the grant proposals and general committee business. The meeting will begin at 10:00 am in the Wyoming Department of Agriculture Weights and Measures Lab conference room located at 6607 Campstool Road, Cheyenne, Wyoming. More information may be obtained by contacting the Department of Agriculture at 307-777-6585.

Slade Franklin  
Weed and Pest Coordinator  
Wyoming Department of Agriculture  
[slade.franklin@wyo.gov](mailto:slade.franklin@wyo.gov)  
307-777-6585 (Work)



**REGION 3!!! We're Headed Your Way Next Week! See You in Ten Sleep**



I'm looking at you  
Basin, Burlington,  
Byron, Cody, Cowley,  
Deaver, East  
Thermopolis, Frannie,  
Greybull, Kirby,  
Lovell, Manderson,  
Meeteetse, Powell,  
Thermopolis, and  
Worland.

**Region 3 Meets**  
Wednesday at the Ten  
Sleep Community and  
Senior Center, 204  
Second Street. Training  
starts at 3 p.m. Dinner  
provided at 5 p.m. with the  
WAM Region meeting to follow directly.



**2019 WAM Summer Convention  
Registration Now Open!!**



Join Us June 12-14  
in Beautiful  
Sheridan

Please make plans to join us, and a few hundred of your municipal peers, at the 2019 WAM Summer Convention, June 12-14, 2019 in Sheridan. We think we've prepared a great event for you, filled with fantastic training opportunities, interesting cultural experiences, and

as always, the chance to socialize and network with elected leaders and municipal staff members from all over Wyoming. Room blocks are open now, **but will fill up fast** as



The Brinton Museum, home to this year's Welcome Reception

several other events are happening around Sheridan that week, [so please do not delay](#) in making your room reservations!

Online Registration [is here](#).

Printable Agenda [is here](#).

Convention Host Hotel Information [is here](#).

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[RSVP for Spring Region Meeting](#)

### **Regional Meeting Schedule:**

**Region 2: Gillette**, Saturday April 27, 8-11 a.m. Gillette City Hall, 201 E. Fifth Street

**Region 3: Ten Sleep**, Wednesday April 17th, 3-7 p.m. Ten Sleep Community and Senior Center, 204 Second St.

**Region 4: Riverton**, Wednesday April 24th, 3-7 p.m. Riverton City Hall, Council Chambers, 816 N. Federal Blvd.

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**Question: What famous University of Wyoming graduate (B.S. Chemistry) went on to own the Los Angeles Lakers?**

[Click to Answer](#)

**Congratulations** to last week's winner Dean Loftus, Council Member from the Town of Pinedale. He knew that the Town of Parco, which of course was originally named in honor of the Producers and Refiner's Corporation, was later renamed Sinclair after the neighboring oil refinery changed ownership. Thanks for playing and your gift card is on its way!



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